

**Town of Nahant, MA**  
**Board of Selectmen**  
**Meeting Minutes**  
**September 21, 2017 7:30pm**

**Frank Barile, Chairman**  
**Chesley R. Taylor Jr., Vice Chair**  
**Richard J. Lombard, Secretary**  
**Jeff Chelgren, Town Administrator**

**1. Meeting Opening 7:30 pm**

Pledge of Allegiance led by Mr. Barile

- a. Opening Comments** – Mr. Lombard stated that the copies of warrants requested was too much information and requests a summary of payments from 7/1/17 forward to be reviewed every two weeks. He is also requesting a report on the ocean rescue training and costs from July. In addition he requested vacation schedules that Mr. Chelgren will provide at next meeting. Mr. Barile extended the Board’s sympathies to the family of Dane Kane who passed away. Mr. Lombard wants flags at half mast.
- b. Approve Prior Minutes** of 9/14/17 – Mr. Lombard made a motion that the Board of Selectmen approve the minutes of 9/14/17. Mr. Taylor seconded the motion. Unanimous vote to approve.

**2. Ongoing Business**

- a. Citizen’s Forum** - None
- b. Tax Classification – Public Hearing** – Note – this hearing preceded the opening comments. The Board of Assessors was in attendance. Sheila Hambleton, Assistant Assessor spoke for the Board. Mr. Barile read the advertisement in the Lynn Item. Mr. Taylor made a motion that the Board of Selectmen vote to approve a Residential Factor of “1” and not adopt a residential exemption or small commercial exemption for fiscal year 2018. \$8379.84 Mr. Lombard seconded the motion. Unanimous vote to approve  
Mr. Taylor made a motion that the Board of Selectmen vote to authorize the Assistant Assessor to electronically sign the LA5 Form for submission to the DOR for purposes of setting the fiscal year 2018 tax rate and that the form with our original signatures will be maintained on file. Mr. Lombard seconded the motion. Unanimous vote to approve.
- c. Town Administrator Act Study Committee** – Steve Smith, Jim Ward and Carol Nelson of the Charter Bylaw Study Committee were in attendance. Attorney Smith spoke for the group. He reviewed the committee’s progress. He stated there are gray areas as to what defines Board approval of Town Administrator actions. There are discrepancies between the Charter and the Town Administrator’s Act. Attorney Drucas and Attorney Script were also in attendance. Attorney Smith presented a list of questions to the Board and Town Administrator to get their input. Board will review and get back to the Committee. Attorney Drucas stated the process is for the Committee to make recommendations, and the Town will vote on forming a Charter Commission at Town Meeting. This is an elected body to review the Town Charter and Town Administrator’s Act. Any changes from the Commission must be voted on at Town Meeting so it is a two year process.
- d. Emergency Sewer repairs** – Dennis Ball and Dan Coughlin updated the Board on the 2015 water distribution and wastewater report and presented a summary of action items. Mr. Coughlin explained that the forced main that had the major breaks in the spring is 40 years old and should last 50-60 years (up to 100 years). Delamination of the pipe caused the premature breaks. Delamination could be caused by corrosion from soil, stray electrical currents or incomplete polyethylene jacket. Mr. Coughlin presented different alternatives for inspection, scoping, or listening to access the main.

All involve excavations and disruptions. Much discussion about need to replace pipes along causeway, and designing a bypass either under the harbor or with Swampscott. Regionalization grants available if we tie in with Swampscott or Lynn. Mr. Coughlin suggested going forward with design for bypass into Swampscott for short term fix and then look at harbor alternatives. He can produce a conceptual design with alternatives in 6 weeks for about \$15,000.

- e. **Special Town Meeting** – Mr. Taylor made a motion that the Board of Selectmen vote to rescind an earlier vote to have a special town meeting on 11/27/17 but leave the date open for future meeting if necessary. Mr. Lombard seconded the motion. Unanimous vote in favor.
- f. **Doggie Beach and Kite Surfers** – Mr. Scrip stated that if the Board wants to close Doggie Beach to dogs, there needs to be a police by-law change at Town Meeting. Mr. Taylor thanked Dylan for his letter regarding policy on kite surfing. Discussion on safety, liability and whether to ban kite surfers from Doggie Beach. Mr. Scrip suggested a town meeting article to curtail kite surfing or a Board meeting where both sides can speak and then the Board can vote. Board will postpone both issues until next meeting.
- g. **Dog Officer Policy - Tabled**

### 3. Town Administrator Report

- a. **FY2019 Budget Development Process Timeline** - Tabled
- b. **Verizon License** – Ongoing review - Tabled
- c. **Approve Event Request Woman’s Club Holiday Fair** 11-25-17 Town Hall Mr. Lombard made a motion that the Board of Selectmen vote to approve the Woman’s Club Holiday Fair Event Request. Mr. Taylor seconded the motion. Unanimous vote.
- d. **Approve Event Request Northeastern Masters Presentation** 12/8/17 Town Hall. Mr. Lombard made a motion that the Board of Selectmen vote to approve the Northeastern Masters Presentation Event Request. Mr. Taylor seconded the motion. Unanimous vote.
- e. **Approve Event Request Freezing for a Reason** 1/1/18 Short Beach 11:00 AM. Mr. Lombard made a motion that the Board of Selectmen vote to approve Freezing for a Reason Event Request. Mr. Taylor seconded the motion. Unanimous vote.
- f. **Approve Event Request, Mt Washington Lecture** 10/29/17 Town Hall (Library) Mr. Lombard made a motion that the Board of Selectmen vote to approve Mt Washington Lecture Event Request. Mr. Taylor seconded the motion. Unanimous vote.

### 4. New Business - All Postponed until next meeting.

- a. Town Vehicles
- b. Winter Parking Tickets, Policy, Procedure
- c. Public Works – Lawn cutting
- d. Geese problem
- e. Open Position – Public works
- f. Warrants
- g. Executive Session

### 5. Closing Announcements - None

- 6. **Adjourn** – Mr. Taylor made a motion to adjourn. Mr. Lombard seconded the motion. Unanimous vote to adjourn at 9:55PM

Meeting Minutes prepared by Mary Ellen Schumann, Administrative Assistant  
Minutes approved by the Board of Selectmen on the 31st day of Oct 2017.



Vice Chair

Board of Selectmen