

**Town of Nahant, MA
Board of Selectmen**

**Meeting Minutes
July 19, 2017 7:00pm**

**Frank Barile, Chairman
Chesley R. Taylor Jr., Vice Chair
Richard J. Lombard, Secretary
Jeff Chelgren, Town Administrator**

7:00 P.M. Joint Selectmen and School Comm. Meeting – Appointment of vacant School Comm. position.

1. Meeting Opening 7:00 pm

Pledge of Allegiance – Led by Mr. Barile.

Laurie Ballantine, Chair of the School Committee (SC) opened the joint meeting. Mr. Barile explained that Mike Quigley resigned from SC because he moved to Swampscott. Ms. Ballantine made a motion to nominate Lauren Sherlock to fill the vacant position until the April 2018 election. Ms. Sherlock introduced herself and read a brief biography. The Board lauded and thanked her. Mr. Lombard made a motion that the Board of Selectmen vote to approve the nomination of Ms. Sherlock to SC. Mr. Taylor seconded the motion. Unanimous vote to approve the nomination. Ms. Ballantine made a motion that the SC vote to approve Ms. Sherlock to fill the vacant position on the SC until the April 2018 election. Unanimous vote to approve. Ms. Ballantine made a motion to adjourn at 7:09 pm. Unanimous vote to adjourn.

7:30 P.M. Regularly Scheduled Selectmen Meeting

1. Meeting Opening 7:30 pm

Pledge of Allegiance led by Mr. Barile

a. Opening Comments – Mr. Barile announced that in the previous 7:00 joint SC and BOS meeting, Lauren Sherlock was unanimously voted in to fill the vacant school board position until 4/25/18. He praised the turnaround at the School. Mr. Lombard thanked Jen McCarthy, Britte Roossien and the 4th of July Committee. He also thanked Pat McCardle for leading the Inspectional Services IT project along with Lana Wortman, and Diane Dunfee. Mr. Lombard made a motion that the Board of Selectmen write thank-you letters to Ms. McCarthy, Ms. Roossien, the IT project group, as well as Police Chief, Fire Chief, and DPW Superintendent. Mr. Barile seconded the motion. Unanimous vote. Mr. Taylor recognized the Dorans and Waltons for the road race and horribles parade. Mr. Barile echoed the Board's thanks to all volunteers.

b. Approve minutes of - 5/4/17 – 5/18/17, ES Minutes 5/18/17, 6/21/17, and release ES minutes 3/2/17, and 3/9/17. Mr. Lombard made a motion to approve the minutes and release the ES minutes. Mr. Taylor seconded for discussion. Mr. Barile made a motion to strike the 6:00 – 7:30 portion of the 5/18/17 minutes re: Town Clerk discussion. Mr. Taylor seconded the motion. Mr. Lombard questioned why. Mr. Barile stated they weren't right. Unanimous vote to strike first portion of 5/19/17 minutes. Unanimous vote to approve others and release ES minutes.

2. Ongoing Business

- a. Citizens Forum - None
- b. Grant Award(s) – Fire Department – Chief Feinberg announced two FEMA grants. \$53,000 to replace breathing air compressor. \$475,000 for a new fire engine. He recognized Firefighter Austin Antrim who wrote both grants. The Board thanked Austin for his outstanding grant writing, initiative and dedication to the town and the fire department.

3. Town Administrator Report

- a. **Wharf Project (tower and camera system)** – Rob Tibbo outlined the Mass Harbormaster’s Assoc Grant/FEMA Homeland Security sponsored by Coast Guard. It consists of a network of cameras along the coastline from the New Hampshire border to Plymouth. John Grennan and Eric Johnson from Lan-Tel Communications – the vendor of record for the project - were introduced. Mr. Grennan explained the project and grant. Lan-Tel manages the Homeland Security District for the City of Boston and Coast Guard. He stated 15 potential sites will be chosen for cameras in Nahant on poles with water access and he will send list to BOS for review. Some communities have had public meetings before approving and installing. Chief Dwyer, Chief Feinberg and Rob Tibbo, Harbormaster all endorse it. It improves ocean rescue and security and gives Nahant access to the entire network of coastline. Mr. Lombard made a motion that the Board of Selectmen approve the MCCP Camera Project. Mr. Taylor seconded the motion. Unanimous vote to approve.
- b. **Short Beach – Dune Grass project update** – Mr. Chelgren distributed map showing Short Beach areas to be stripped and replanted with dune grass using sand. Other areas are being weeded and managed by Diana Brandi with Community Preservation Funds. Mr. Barile wants Conservation Commission (ConCom) permission before proceeding. Kristen Kent and Ellen Steeves of ConCom and Diana Brandi will be invited to the next meeting. Mr. Barile said that DEP does not want to permit the 40 Steps Revetment project. Leslie Fields of Woods Hole group should be hired to review the permitting process. Mr. Barile made a motion that the Board of Selectmen vote to hire Leslie Fields for \$1,600. Mr. Lombard seconded the motion. Unanimous vote.
- c. **Sewer Emergency – Update** – Mr. Chelgren presented a chart with sewer timelines and costs. Mr. Ball is on vacation and will update the Board at the next meeting. Mr. Taylor wants Fox Hill Rd and Ward Rd drainage addressed. DPW will do it in the next 3-4 weeks. Mr. Lombard expressed concern about future water breaks if infrastructure not addressed. Mr. Chelgren is in discussion with Swampscott and Lynn to tie into their systems at rotary to bypass ours if necessary. Mr. Lombard also wants the schedule of mosquito spraying on the golf course. Mr. Chelgren stated No East Mosquito Control has been spraying and will provide schedule.
- d. **Reduce Speed limit from 35 to 25 mph.** – Chief Dwyer reviewed his suggested reductions. Smaller streets (Sherman Ave/Maple) should be 15 mph. Nahant Road should be 25 mph. For most part speed limits ok – signs need to be posted, and it’s a matter of common sense and enforcing. He also praised his officers and expressed the difficulty of policing during the very busy summer months.
- e. **Surplus Declaration – Police Dept. bikes** – Mr. Taylor made a motion that the Board of Selectmen vote to declare surplus the attached bicycle list per request from Chief Bob Dwyer. Mr. Lombard seconded the motion. Unanimous vote.
- f. **Event Request: “01908” Fundraiser at Baileys Hill – 8/26/17 from 6-9 p.m.** Brendan Ward of “01908” talked about the Havana Nights Fundraiser for PTO/NEF. Mr. Taylor made a motion that the Board of Selectmen vote to waive the alcohol prohibition for the School Fundraiser on 8/26/17 from 6-9 pm at Baileys Hill. Mr. Lombard seconded the motion.

Unanimous vote. Mr. Taylor made a motion that the Board of Selectmen vote to waive the fee for the fundraiser. Mr. Lombard seconded the motion. Unanimous vote. Mr. Lombard made a motion that the Board of Selectmen vote to approve the Liqueur License Application for North Shore Bartenders for 8/26/17 from 6-9 p.m subject to completion of all required paperwork. Mr. Taylor seconded the motion. Unanimous vote.

g. Quarterly Financial Report – update – Postponed until next meeting

h. Trash Collection – Grant for Standardized Containers – Mr. Chelgren said DEP grant available for standardized carts for recycling and trash. Mr. Lombard made a motion that the Board of Selectmen vote to not apply for grant and not proceed with the standardized carts. Mr. Taylor seconded for discussion. Mr. Barile doesn't feel they are appropriate for Nahant. Mr. Lombard agrees and expressed concern about the seniors. Vote to not proceed with grant and standardized carts. Mr. Lombard Yes. Mr. Barile Yes. Vote to proceed. Mr. Taylor Yes. Vote 2-1 to not proceed with grant and standardized carts.

i. Nahant Road “No Parking” signs – Mr. Chelgren asked for vote to put up two no parking signs across from Forty Steps. Board feels no vote is required.

j. Flags Flown – Memorial and Independence Days – Mr. Lombard made a motion that the Board of Selectmen vote to put all the flags up for the 4th of July as well as Memorial Day. Mr. Taylor seconded the motion. Unanimous vote.

k. Update: Construction Timeline Warrant Article – Mr. Chelgren presented a proposed warrant article to limit construction – suggested 7:00 AM to 6:00 PM weekdays and 8:00 AM to 5:00 PM Saturday and prohibit Sundays and Holidays. No current by-law exists. Board will review.

Quarterly billing – W&S, and others. Mr. Chelgren presented costs for quarterly water and sewer billings \$1,813 additional costs. Board wants to look at monthly W/S and quarterly taxes.

l. Crosswalks – Discussion of need for crosswalks at Mitchells Corner and Little Nahant. Need to study placement at Little Nahant. Mitchell's Corner crosswalks were always there, and should be painted. Mr. Lombard is concerned about Doggy Beach – dogs running loose. Mr. Chelgren will talk to ACO Scott Grieves and report back.

m. Technology Committee – Mr. Barile stated that a committee has been formed – Kathi Kougias, Treasurer; Brendan Ward and Ken Carangelo, FinCom; Deb Waters, Town Accountant; and Sheila Hambleton, Assessor to review technology and systems for efficiency improvements. The committee will get started after year end closing.

4. Old Business – Mr. Lombard expressed concern about Ocean Rescue Training Schedule and inquired about Union letter written to Board. Mr. Chelgren will check with Union.

5. New Business –

a. Green Community - Mr. Barile would like to form an exploratory committee to investigate becoming a green community. Mr. Barile made a motion that the Board of Selectmen vote to form an exploratory Green Community Committee. Mr. Lombard seconded the motion. Unanimous vote to approve.

- b. FEMA Flood Maps – Mr. Barile stated FEMA flood maps have been changed as of 7/7/17. He reminded all that the structure has to be in the flood zone to require flood insurance.

6. Closing Announcements

Trash Collection – Starting July 20 and 21, trash collected on Thurs. and Fri. –Details see webpage.
Mr. Chelgren asked to watch the process to ensure smooth transition.

7. **Adjourn** - Mr. Lombard made a motion to adjourn. Mr. Taylor seconded the motion. Unanimous vote to adjourn at 9:25 pm.

Meeting Minutes prepared by Mary Ellen Schumann, Administrative Assistant

Minutes approved by the Board of Selectmen on the 16th day of August, 2017.

A handwritten signature in blue ink, appearing to read "Mary Ellen Schumann", is written over a horizontal line.

Board of Selectmen.