

**Town of Nahant, MA
Board of Selectmen**

**Meeting Minutes
April 6, 2017 7:30pm**

**Richard J. Lombard, Chairman
Frank Barile, Vice Chairman
Chesley R. Taylor Jr., Secretary
Jeff Chelgren, Town Administrator**

1. Meeting Opening 7:30 pm

Pledge of Allegiance – Led by Mr. Lombard

- a. Opening Comments – Mr. Barile stated that he, Mrs. Barile and Mr. Chelgren attended the Essex Heritage Award ceremony at Peabody Essex Museum where Nahant Preservation Trust was recognized. He also announced the passing of Dan DeStefano, former head librarian and cited his many contributions to the Town. Mr. Taylor said he toured the new golf clubhouse and it was really spectacular and also recognized Dan DeStefano. Mr. Lombard echoed the praise for Dan DeStefano. He applauded the Lions Italian Night at the Knights, and gave recognition to the DPW for fixing the sewer break on Willow Road.
- b. Approve Prior Minutes of 3/9/17 & 3/16/17. Mr. Barile made a motion that the Board of Selectmen vote to approve the prior minutes. Mr. Taylor seconded for discussion but said that his Charter & By-law Committee meeting comments could not be heard at the meeting and should be included in the minutes of April 6. Comments were that the Bylaw Committee, Town Administrator, town lawyers, and the Board met on 3/9/17 to review the Town Charter and The Town Administrator Act of 1992; define the duties of the Board of Selectmen and the Town Administrator; determine inconsistencies; and resolve issues in an objective manner. If issues can't be resolved then to make changes to the Town Administrator Act. He also stated that the Charter & By-law Committee should be added to the "Continue Committees" on the warrant. Unanimous vote to approve minutes.

2. Ongoing Business

- a. **Citizen's Forum** – Lobstermen invited to discuss Tudor Wharf boat ramp construction. Discussion of timeline and progress. Mr. Taylor made a motion to begin construction on the slip on 5/15 after boat launching with a completion date of July 1; and the area be closed for swimming; and the police chief assign frequent details to patrol; and to not pay the contractor until the job is completed. Mr. Barile seconded for discussion. He wanted to make sure bonding is in place. Mr. Chelgren confirmed that it was and wants to set up a meeting with the contractor and lobstermen. Mr. Chelgren will arrange this. Unanimous vote in favor. Mr. Lombard wants beach stickers for sternmen decreased from \$25.00 to \$10.00.

3. Town Administrator Report

- a. **FY2018 Budget** – Mr. Chelgren reviewed changes from last budget presentation - the funding of the fire captain's position and health benefits for the new assistant treasurer/collector. Mr. Lombard congratulated Dean Palumbo for passing the captain's civil service exam. He will be appointed to captain when the official notice is received. Mr. Barile made a motion that the Board of Selectmen vote to approve the FY2018 balanced budget as presented with a total operational cost of \$9,051,370 and total appropriation of \$11,722,978. Mr. Taylor seconded for discussion. Discussion

of the three variances between Selectmen's and FinCom's budget. Ambulance enterprise fund not recommended and funds put back into fire budget. Two positions not funded – assistant treasurer/collector and DPW skilled laborer. Health benefits for assistant treasurer/collector not funded. There will be discussion on town meeting floor about these issues. Mr. Lombard is not in favor of the ambulance enterprise fund. Mr. Barile is in favor of the assistant treasurer/collector position and praised Kim Koscielecki. The Board is in favor of the assistant treasurer/collector position and the DPW position and will defend them on the town meeting floor. Unanimous vote to approve the budget.

- b. **April 29, 2017 Annual Town Meeting Warrant** – Mr. Chelgren stated everything on schedule. April 20 will be a joint meeting with moderator to review warrant articles. Article 3 – transfer motion will be finalized next week. Mr. Taylor pointed out article 10 – which begins the process of selling the coast guard housing as individual units and asked for a big turnout at town meeting.
- c. **Article 3 – Transfers** – Mr. Chelgren presented preliminary transfers that will be finalized next week.
- d. **Beach Sticker Discussion** (continued) – Mr. Chelgren said the City Hall Systems recommended that we immediately require applicants be on the census and excise tax list. Next year they recommend that the license plate number be printed on the sticker. Discussion ensued. Mr. Barile wants the sticker affixed to the dashboard. Mr. Lombard wants stickers to be available for seniors at Town Hall. All agreed process needs to be tightened up. Mr. Chelgren will send template for the Board to select changes to policy/costs and summarize recommendations. He will invite Chief Dwyer and Kathi Kougiass to next meeting to discuss. Mr. Barile made a motion that the Board of Selectmen vote to require that beach stickers be issued only to residents on the census and excise tax list. Mr. Taylor seconded the motion. Unanimous vote.
- e. **Golf Course Capital Considerations – MOU** (approve and sign) Mr. Barile made a motion that the Board of Selectmen vote to approve the Memo of Understanding between the Town of Nahant and Play It As It Lies, Inc.(PIAIL) of Charlestown, MA, as a capital funding supplement to the related Lease and Management agreement dated September 22, 2016. Mr. Taylor seconded the motion for discussion. Mr. Barile applauded PIAIL for golf and restaurant improvements. Capital considerations of \$175,000 is a good deal for PIAIL and the Town. Mr. Lombard wanted forgiveness of rent for February/March/April because of water main break. Discussion about improvements. Mr. Taylor recommended adhering to the MOU as presented. Budget for FY18 is balanced. Mr. Lombard wants to revisit the capital concessions next year. The Board can revisit this MOU for FY19. Unanimous vote to approve MOU.
- f. **Approve event request Apollo Club Concert** 6/18/17 3:30 Town Hall. Mr. Taylor made a motion that the Board of Selectmen vote to approve the Nahant Public Library's event request for an Apollo Club Concert on 6-19-17 at 3:30 at Town Hall. Mr. Barile seconded the motion. Unanimous vote to approve.
- g. **Approve event request annual Kite day** – Coolidge Middle School 6/2/17 - Short Beach – Mr. Barile made a motion that the Board of Selectmen vote to approve the Coolidge Middle School's event request for an annual Kite Day on Friday 6/2/17 from noon to 1:45pm at Short Beach. Mr. Taylor seconded the motion. Unanimous vote to approve.
- h. **Approve event request NPT/Dory Club Tall Ships Party** 6/16/17 3:00 pm to 10pm –Wharf Mr. Taylor made a motion that the Board of Selectmen vote to approve the Nahant Preservation Trust and Dory Club's event request for the Tall Ships party on 6/16/17 from 3:00 pm to 10:00 pm at

the Town Wharf and that the fee be waived. Mr. Barile seconded the motion. Unanimous vote to approve.

- i. **Approve event request Library – Curious Creatures** 4/19/17 10:00 am - Town Hall Mr. Barile made a motion that the Board of Selectmen vote to approve the Nahant Public Library’s event request for Curious Creatures on 4/19/17 at 10:00 am at the Nahant Town Hall. Mr. Taylor seconded the motion. Unanimous vote to approve.
- j. **Approve event request Friends of Earl One Pitch Tournament** 7/8/17 9:00 am to 5:00 pm- Flash Road Ball Field. Mr. Taylor made a motion that the Board of Selectmen vote to approve the “Friends of Earl” annual softball tournament on 7/8/17 from 9:00 am to 5:00 pm at the Flash Road ball field to benefit the Hanson family. Mr. Barile seconded the motion. Unanimous vote to approve.
- k. **Approve event request – One Day Liquor Licenses Nahant Vet Assoc.** Mr. Taylor made a motion that the Board of Selectmen vote to approve the Nahant Veterans Assoc. One-Day, all Alcoholic Liquor Licenses for the following events and dates: 1) the Legion district Meeting on 4/23/17 from 1:00pm to 6:00pm; 2) the Kentucky Derby on 5/6/17 from 3:00 pm to 8pm; 3) Memorial Day on 5/29/17 from 12:00pm to 5:00 pm; and 4) A Flag Retirement ceremony on 6/16/17 from 5:00 pm to 9:00 pm – All events to be held at the Nahant Life Saving Station. Mr. Barile seconded the motion. Unanimous vote to approve.
- l. **Trash Collection** – Consideration of a 2 day collection cycle. Mr. Chelgren stated that Waste Management’s solution to rushed, untidy collection would be a two day collection with the town split at Spring Road. Board is amenable so Mr. Chelgren will get proposal and timeline from Waste Management and present at next meeting.
- m. **Health Agent report** – 2 recent violations – Mr. Chelgren presented Mr. Coulon’s report of no violations. Mr. Lombard would like to start rodent control at the DCR wall at Little Nahant and have Mr. Coulon inspect the area for violations – bird feeders. Mr. Chelgren will follow-up.

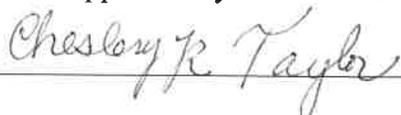
4. Old Business - None

5. New Business - None

6. Closing Announcements - Charles Kelley Scholarship – Deadline 4/7/16. One applicant to date. Discussion on extending deadline and increasing amount from \$500. Mr. Taylor feels we should adhere to the deadline in fairness to the candidate who made the application deadline. Mr. Lombard mentioned Northeastern scholarship has at least one candidate. All scholarship information on nahant.org and posted at Town Hall.

7. Adjourn – Mr. Taylor made a motion to adjourn. Mr. Barile seconded the motion. Unanimous vote to adjourn at 8:45 pm.

Meeting Minutes prepared by Mary Ellen Schumann, Administrative Assistant
Minutes approved by the Board of Selectmen on the 20 day of April 2017.



Board of Selectmen.