

Town of Nahant, MA  
Board of Selectmen

Meeting Agenda  
January 7 2016 7:30pm

Michael P. Manning, Chairman  
Richard J. Lombard, Vice Chairman  
Frank Barile, Secretary  
Jeff Chelgren, Town Administrator

**1. Meeting Opened 7:30 pm**

**2. Ongoing Business**

Pledge of Allegiance was led by Mr. Barile

- a. Opening Comments-Mr. Barile stated that he was pleased to see members of the school committee and FinCom in attendance.
- b. Approve Prior Minutes of December 30, 2015.-On a motion by Mr. Barile, seconded by Mr. Lombard it was a unanimous vote in favor.

**3. Town Administrator Report**

- a. Budget/Annual Town Meeting timeline review-Mr. Chelgren reviewed the Time line with the Board and reminded the Departments to get their Annual Reports in which are due on the 29<sup>th</sup> of January.
- b. Draft Warrant Article list (review as it exists currently – submittal deadline 1-29-16)-Mr. Chelgren reviewed the Draft Warrant with the Board as a preliminary draft.
- c. Town Administrator Budget Presentation – FY2017 Budget. Mr. Chelgren gave his presentation on his FY17 preliminary Budget.
- d. Coast Guard Housing Project – update. Mr. Chelgren stated the Pre Bid Conference went well and that the bid opening is scheduled for January 25, 2017.
- e. Fee Schedule – update (action requested Jan. 21<sup>st</sup>)-Mr. Chelgren stated the new fee schedule as presented has an increase of about \$5-7,000 and would like a vote to approve this on January 21, 2016.
- f. Trash Collection – update-Mr. Chelgren stated he has talked to Waste Management for different options regarding missed trash pick up and his amendments are in the packets. Mr. Barile brought up several points regarding the contract with Waste Management and suggested this be looked at more closely.

**4. Old Business**

- a. Hazardous Mitigation Plan – Adoption-Mr. Ball, Emergency Management Director, stated he reviewed the document and his only concern is the FEMA Map be updated. If approved the Town will be able to apply for federal grant money. On a motion by Mr. Barile, seconded by Mr Lombard,

it was a unanimous vote in favor to adopt the resolution as presented which was read by Mr. Manning.

**5. New Business**

- a. Review of “Mass. Polling Place Accessibility Survey.” – Town Clerk, Margaret Barile presented the Board with the recent polling location survey of the Town Hall and outlined the violations noted and her recommendations which need to be met by February 10, 2016. Mr. Chelgren stated he would review this with Mrs. Barile and report back to the Board. On a motion by Mr. Manning, seconded by Mr. Barile, it was a unanimous vote in favor to accept the recommendation of the Town Clerk and the state reviewer of polling places. It was a unanimous vote in favor.
  
- b. Approve Forty Steps Dance April 1 & 2, 2016-On a motion made by Mr. Lombard, seconded by Mr. Barile, it was a unanimous vote in favor to approve the event request.

**6. Closing Announcements**

- a.

**7. Adjourn-**The meeting adjourned at 9:30pm

The minutes were prepared by Mary Lowe, Administrative Assistant

The minutes were approved by the Board of Selectmen on the 21<sup>st</sup> day of January 2016.

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