

**Town of Nahant, MA
Board of Selectmen**

**Meeting Minutes
May 19, 2016 7:30pm**

**Richard J. Lombard, Chairman
Frank Barile, Vice Chairman
Chesley R. Taylor Jr., Secretary
Jeff Chelgren, Town Administrator**

1. Meeting Opening 7:30 pm
Pledge of Allegiance

Opening Comments

Frank Barile and Richie Lombard complimented the DPW and Rob Tibbo on getting the Town ready for Memorial Day.

Approve Prior Minutes of May 5, 2016

The minutes were approved by a unanimous vote.

2. Ongoing Business

- a. Citizen's Forum – none
- b. Resignations – Dan Perepelitza – CG Housing: Carl Jenkins – FinCom. Sue Bonner was defeated in election for Housing Authority. Mr. Taylor made a motion to send out thank you letters for their service. Seconded by Mr. Barile. Unanimous vote.
- c. Selectmen's Summer Meeting Schedule- 6/15 7/6 8/17. Mr. Taylor made a motion to approve summer schedule. Seconded by Mr. Barile. Unanimous vote.

3. Town Administrator Report

- a. Coast Guard Housing Committee Report Mr. Richard Snyder recommended Jim Hosker be appointed as abutter, Pan Manadee as BOS at large. Mr. Barile recommended Dan Fiore be appointed non-voting member. Mr. Barile made a motion to approve appointments. Mr. Taylor seconded. Unanimous vote.

Mr. Snyder stated the Planning Board is prepared to divide Coast Guard property into two lots with ultimate zoning to be determined when developer bids to allow flexibility in bidding and to have zoning changes in place for Special Town Meeting vote on 9/19/16. Mr. Barile made a motion to let committee and zoning go forward. Mr. Taylor seconded. Unanimous vote.

Mr. Barile made a motion to call Special Town Meeting on 9/19/16. Mr. Taylor seconded. Unanimous vote.

- b. Fire Department

1. Fire Station Assessment: Chief Feinberg presented Dorr Whittier architectural assessment reports. He requested that BOS accept the reports and allow the Assessment Committee to formulate a plan based on the reports and needs assessment of the town. Mr. Barile made a motion to accept the

reports. Mr. Taylor seconded for discussion. Discussion about need for elevation certificate. On a motion by Mr. Barile, seconded by Mr. Taylor, motion made to table the recommendation, get elevation certificate and revisit. Unanimous vote.

2. Call Fire Fighter Appointment – Michael Smith. Mr. Barile made a motion to approve software. Mr. Taylor seconded. Unanimous vote.

3. Inspection Tracking Software. Mr. Barile made a motion to approve software. Mr. Taylor seconded. Unanimous vote.

c. Golf Course RFP - Mr. Taylor made a motion to approve and issue RFP. Seconded by Mr. Barile. Unanimous vote.

d. Nahant Road – Signage and pavement marking authorization Mr. Barile made a motion to approve “No Parking” designation on Nahant Rd at Forty-Steps Beach and pavement marking. Mr. Taylor seconded. Unanimous vote.

e. Smoking Ban on Public Beaches – Public Hearing Process and by-law change necessary per Mr. Chelgren. Mr. Barile made a motion to post signs. Mr. Taylor seconded. Unanimous vote. Mr. Barile made a motion to set up “No Smoking” bylaw in September Town Meeting. Seconded by Mr. Taylor. Unanimous vote.

f. Town Meeting Follow-through Report – Mr. Chelgren presented list of action items

g. Financial Report and Look Back – DOR audit had recommended 3 top changes. Adoption of formal financial procedures, performance reviews, and biweekly payroll. All have/will be implemented. Next year’s DOR recommended items were edits to Charter and review of Bylaws. Selectmen will put these into Mr. Chelgren’s objectives for FY17.

Austerity Program – FinCom and BOS will meet at end of month to establish program.

On a motion by Mr. Taylor, seconded by Mr. Barile, a hiring freeze is put in place. Unanimous vote

h. Use Request Forms

Kite Day - Short Beach, Fri., June 10 (Noon – 2:00 p.m.) On a motion by Mr. Taylor, seconded by Mr. Barile, unanimous vote to approve.

Johnson School Concert – Town Hall, Wed., May 25 (6:30 p.m.-8:30 p.m.) On a motion by Mr. Barile, seconded by Mr. Taylor, unanimous vote to approve.

Wedding ceremony - Bailey’s Hill, Sat., June 4 (3:00 p.m.) On a motion by Mr. Barile, seconded by Mr. Taylor, unanimous vote to approve.

Nahant Pres. Trust Reggae Beach Party – Short Beach, Mon., Aug. 22 (3 p.m.-6 p.m.) On a motion by Mr. Taylor, seconded by Mr. Barile, unanimous vote to approve.

Nahant Public Library Apollo Club Concert – Town Hall, June 12 (3:00 p.m.) On a motion by Mr. Barile, seconded by Mr. Taylor, unanimous vote to approve.

Nahant Women’s Club Cambodian Evening - Town Hall, Sept 16 (7:00 p.m.-9:00 p.m.) On a motion by Mr. Barile, seconded by Mr. Taylor, unanimous vote to approve.

On a motion by Mr. Taylor, seconded by Mr. Barile, unanimous vote to go into executive session for the purpose of discussing contract negotiations and not return to public session at 8:39.

Meeting Minutes prepared by Mary Ellen Schumann, Administrative Assistant

Minutes approved by the Board of Selectmen on the 6th day of July 2016.

A handwritten signature in cursive script, appearing to read "L. J. B.", is written above a horizontal line.

Board of Selectmen.

