

**Town of Nahant, MA
Board of Selectmen**

**Meeting Minutes
November 5, 2015 7:30pm**

**Michael P. Manning, Chairman
Richard J. Lombard, Vice Chairman
Frank Barile, Secretary
Jeff Chelgren, Town Administrator**

Also present: Mary Ellen Murphy, National Grid. Chris Dent, American Legion. Lori Ballentine and Brendan Ward, 01908

1. Meeting Opening 7:30 pm

Pledge of Allegiance-Led by Mr. Barile

- a. **Opening Comments**-Mr. Barile stated that Mr. Tom Loftus retired from the Board of Registrars and wished him luck. On a motion by Mr. Lombard, seconded by Mr. Barile, it was a unanimous vote in favor to write Mr. Loftus a letter of appreciation. Mr. Manning thanked the DPW for their work during fall cleanup and mentioned leaf pick up. Mr. Manning also thanked Mr. & Mrs. Paul Caira for all the work they do at the Community Garden.
- b. **Approve Prior Minutes** of October 22, 2015. On a motion by Mr. Lombard, seconded by Mr. Barile, it was a unanimous vote in favor to approve the minutes of October 22, 2015 as presented.

2. Ongoing Business

- a. **Citizen's Forum**-Mr. Lombard introduced Mr. Dent from the American Legion. Mr. Dent stated that on November 7, 2015 at the Nahant Life Saving Station there will be a ceremony to commemorate the 70th anniversary of the commissioning of the USS Nahant. Mr. Dent requested the Board accept a resolution recognizing the service of the three naval vessels named after the Town of Nahant and their crew. He also asked if the model be displayed in the great hall of the Town Hall. Mr. Manning read the Proclamation as presented. On a motion by Mr. Lombard, seconded by Mr. Barile it was a unanimous vote in favor to sign the proclamation as presented. The Board thanked Mr. Dent for his outstanding work to make this dedication happen.

3. Town Administrator Report

- a. **National Grid Petition** – Marginal Road (**Read Public Meeting Notice**) - Mr. Manning read the petition for the record and stated all posting requirements were met. Mary Ellen Murphy from National Grid explained the reason for the petition. On a motion by Mr. Barile, seconded by Mr. Lombard, it was a unanimous vote in favor to grant the petition as presented. On a motion by Mr. Lombard, seconded by Mr. Barile, it was a unanimous vote in favor to take 4a. out of order.

- b. Approve Dory Club Lease-** taken out of order. Mr. Chelgren stated the Board needs to vote to designate the lease to the Dory Club. On a motion by Mr. Lombard, seconded by Mr. Barile it was a unanimous vote in favor to designate the lease to the Nahant Dory Club.
- c. Wharf Fueling Policy and Indemnification** – Approval and Rules & Reg. Amend. Request. Mr. Chelgren stated this is standard practice in other communities and the fishermen requested an amendment to Section 15 of the 1995 Rules and Regulations Governing the Use of Parks, Beaches and the Wharf to permit emergency fueling and 24 hour fueling of boats. On a motion by Mr. Barile, seconded by Mr. Lombard, for discussion, it was voted 2 Aye-Lombard & Barile, 1 Nay-Manning, to remove the phrase stating fueling during daylight hours only. On a motion by Mr. Barile, seconded by Mr. Lombard, it was a unanimous vote in favor to approve the proposed Wharf Fueling Policy as submitted but amended to identify the Rules and Regulations amendment identified in Part 1 of this motion and to approve the proposed Indemnification agreement and to authorize the Harbormaster and Fire Chief to utilize and enforce the document. Furthermore that both the policy and agreement documents are to be recorded with the minutes of the meeting in order to make them part of the permanent public record.
- d. Compost Center Security** – Update-Mr. Chelgren stated the Town received a \$5,000 grant from MIIA to install security cameras at the compost area, with a balance of \$3900. the Town will be responsible for.
- e. Fire Chief Assessment** – Update-Mr. Chelgren stated the assessment is complete and is not able to bring a candidate forward, he recommend the position be posted outside for a new Fire Chief. After Mr. Manning voiced his opinion regarding civil service, the Board agreed to go forward with the posting.

4. Event Requests

- a. 01908** (Annual Holiday Tree Lighting) – Dec. 5, 2015 – Town Hall (outside) (Lori B.) After a brief explanation of the event by Brendan Ward, on a motion by Mr. Lombard, seconded by Mr. Barile, it was a unanimous vote in favor to approve the event request as presented.
- b. Garden Club** – April 28, 2016 – Town Hall (Main Hall) - After a brief discussion, it was noted that evening is the last Thursday before Town Meeting Day and the Board usually meets in the Main Hall for last minute briefings for the Town Meeting. It was suggested the event find another location.
- c. Garden Club** – Nov. 23 & 24 – Town Hall (conf. room) on a motion by Mr. Barile, seconded by Mr. Lombard it was a unanimous vote in favor to approve the event request as presented.
- d. Youth Commission** – Nov.11-Flash Rd Soccer Field. On a motion by Mr. Lombard, seconded by Mr. Barile, it was a unanimous vote in favor to approve the event request as presented.
- e. Christmas Parade** (Police Dept.) – Dec. 19, 2015 – Town-wide (public R.O.W.)-On a motion by Mr. Lombard, seconded by Mr. Barile, it was a unanimous vote in favor to approve the event request as presented.

5. Old Business

- a. Community Garden** – Year end update (Paul Caira)-taken out of order-Mr. Manning stated that letters were received thanking Mr. Caira for his dedication to the Community Garden. The Board agreed. Mr. Caira presented the Board with a summary of the garden for the past year.

6. New Business

a. **Board of Registrar appointment**-On a motion by Mr. Lombard, seconded by Mr. Barile it was a unanimous vote in favor to authorize the Town Administrator to appoint Mr. John Benson of 5 Cottage St Nahant to the Board of Registrars. Mr. Lombard stated there is a vacancy on the Marine and Harbor Advisory Committee and that Jim Ward would like to be appointed to that committee.

7. Closing Announcements-Mr. Manning read the announcements as presented.

- a. Upcoming Veteran's Day Events
- b. Leaf Pick Up
- c. Maolis Rd Water Main Project
- d. Winter Parking Ban

8. Adjourn- The meeting adjourned at 8:46pm.

The minutes were prepared by Mary Lowe, Administrative Assistant

The minutes were approved by the Board of Selectmen on the 19th day of November, 2015.

Board of Selectmen