

Town of Nahant, MA
Board of Selectmen

Meeting Minutes
21, May, 2015 7:30PM

Present:

Michael P. Manning, Chairman Via Skype
Richard J. Lombard, Vice Chairman,
Francis "Enzo" Barile, Secretary
Jeff Chelgren, Town Administrator

Also Present: Jon Lazar, Vet Agent and Gretchen Benkert, resident. Mary Ann Quinlan, Mickey Long and other members of the Housing Authority.

Meeting Opened: at 7:30 pm

Mr. Lombard welcomed all to the meeting and led the Pledge of Allegiance.

Opening Remarks: Mr. Lombard thank former selectman Perry Barrasso for his past services. He also stated the Beautification Committee is looking for a used Dory.

Approval of Prior Meeting Minutes: Mr. Barile made a motion to approve the 5/21/15, seconded by Mr. Lombard, it was a unanimous vote in favor.

Citizens Forum: Gretchen Benkert stated there are issues with the Nahant Housing Authority Committee. Mr. Lombard stated that this was already voiced and the Board has no authority over the Housing and tonight's appointment is due to filling a vacancy because elections are not held until April. After a brief discussion, Ms. Benkert then requested someone be removed from the Housing Board. Mr. Lombard stated that will not happen tonight because there is a process that needs to be followed. Mr. Chelgren then interrupted and told Ms. Benkert he will discuss this with her tomorrow. Mr. Barile suggested Town Counsel be contacted prior to any further discussion. Mr. Barile made a motion to take this issue under advisement, seconded by Mr. Lombard, unanimously voted.

NHA Interviews: Mr. Lombard stated he will refrain from asking the candidates questions because he knows them very well. After conducting brief interviews, Mr. Lombard explained the voting process. Mr. Manning made a motion to open the voting for the candidacy of the position on the Housing Authority, seconded by Mr. Barile, it was unanimously voted. The vote was as follows: Mr. Barile for Mr. Long, Ms. Bonner for Mr. Long, Mrs. Edwards for Mr. Long, Mr. Lombard for Ms. Quinlan, Mr. Manning for Ms. Quinlan, Ms. Putnam for Mr. Long, Mr. Smith for Ms. Quinlan, Mr. Long 4, and Ms. Quinlan 3. On a motion made by Mr. Lombard seconded by Mr. Barile it was a unanimous vote in favor from both boards to appoint Mr. Long to the Housing Authority.

Town Administrator Report:

Veteran's Agent: Mr. Lazar stated that the Veteran's Office and the Nahant Council on Aging, in partnership with The Greater Boston Food Bank will be holding a Veteran's Mobile Food Market at the Town Hall on June 10, July 1, August 5 and September 2 from 10:30-11:30 am. On a motion made by Mr. Barile, seconded by Mr. Manning, it was unanimously voted to establish the Veteran's Food Market.

July 4th Fireworks: Taken out of order: Mrs. McCarthy stated the need for donations for the fireworks display and presented the official T Shirt and info will be posted on the website. On a motion by Mr. Barile, seconded by Mr. Manning, it was a unanimous vote in favor to allow Mrs. McCarthy to sell T shirts to raise money for the fireworks display.

Town Hall Drop Box: Mr. Chelgren stated that several Departments and the public have a drop box be placed outside in general proximity of the clerk's posting board. Mr. Manning stated this was discussed before and still has reservations about this request for several reasons and is not in favor of this request. Mr. Barile stated he is in favor. Mr. Lombard stated the hours have been changed to accommodate residents and has reservations of the drop box as well and will table this for now and revisit in the future.

Declare Surplus: On a motion by Mr. Barile, seconded by Mr. Manning it was a unanimous vote in favor to declare the following equipment as surplus and to authorize the Town Administrator to follow proper procedure for the sale of said equipment: DPW-Chicago Pneumatic Air Compressor, model # CPS185 and Johnson School-57 attached metal folding chairs.

Child's engineering: After a brief overview of the contract and on a motion by Mr. Barile, it was a unanimous vote in favor to award the Tudor Wharf Engineering contract to Child's Engineering Corp of Bellingham, MA for a total value of \$22,000.00, and authorize the Town Administrator to sign on behalf of the Town.

FEMA Flood Insurance Study Committee: On a motion by Mr. Barile, seconded by Mr. Manning, it was a unanimous vote in favor to establish a FEMA Flood Insurance Study Committee and further that the following individuals be appointed for a one year term: Kevin Meagher, Frank McArdle, Jack Ballentine, Calvin Hastings and Kristen Kent, and that Mr. Barile be appointed as the Selectmen representative.

Human Resource Study: Mr. Chelgren outlined the recommendations needed to our human resources documentation and processes. On a motion by Mr. Barile, seconded by Mr. Manning for discussion, it was decided to table this issue.

Open Space & Recreation Master Plan: Mr. Chelgren stated there is money funded for the Open Space and Recreation Master plan and is looking to procure a consultant and the outline is in the packet for review. On a motion by Mr. Barile, seconded by Mr. Manning for discussion and suggesting the committee make recommendations, it was a unanimous vote in favor to approve the request of the Town Administrator and the Open Space & Recreation Committee to proceed with this request.

Summer Schedule: Mr. Chelgren stated the July 2nd meeting has been changed to the 9th.

Tudor Beach Signs: Mr. Chelgren stated this is a continued discussion of the kayaks chained to the railing along Tudor Beach and whether this should continue or prohibit this practice. Mr. Barile stated he is against this practice and would like to see signage stating as such. Mr. Manning agreed suggesting signage be placed at the wharf as well. On a motion by Mr. Barile, seconded by Mr. Manning, it was a unanimous vote in favor to place signage along Tudor Beach and at the Wharf prohibiting anything be secured to the railings or poles at these locations.

Old Business:

Abandon Houses: Mr. Chelgren stated he has a resolution to this ongoing issue and that he has engaged the firm D'Ambrosio Brown, LLP for a meeting on May 20th in order to learn more about how they can help us and will report back to the Board. Mr. Lombard was overjoyed. Mr. Lombard entertained a motion by Mr. Manning to accept the recommendation as presented and have the Town Administrator move forward and hire this legal firm, seconded by Mr. Barile, and was unanimously voted.

Military Housing: Mr. Chelgren asked the Board to give him direction on how to proceed with the Military Housing issue. Mr. Lombard stated the need to reform the committee and have a joint meeting. Mr. Manning suggested to meet first for their thoughts before approaching Town Meeting. The Board agreed to schedule this meeting at one of the already scheduled meeting.

New Business:

July 4th Holiday: On a motion made by Mr. Barile, seconded by Mr. Manning it was a unanimous vote in favor to close all Town Buildings on Friday, July 3rd in recognition of the July 4th holiday. Mr. Lombard suggested the Town Hall close at 12:30 on July 2nd, the Board agreed.

Snow & Ice Deficit: On a motion by Mr. Barile, seconded by Mr. Manning, to adopt the Snow and Ice Deficit Amortization Schedule specifying that the Town funded \$63,561.43 in the FY16 recap and will fund the remaining \$54,666.07 balance in the FY17 recap, it was voted as follows: 2 Aye, 1 Nay with Mr. Manning voting against this motion.

Dump Truck & Gas Pump: Mr. Chelgren stated that this vote is needed for us to proceed with our bonding agreement. On a motion by Mr. Barile, seconded by Mr. Manning, it was a unanimous vote in favor to establish the maximum useful life of the DPW Trucks (funded in Article 24 of the April 25, 2015 Town Meeting) as 15 years and the maximum useful life of the Gas Pumps (funded in Article 25 at the same Town Meeting) as 15 years.

Seaside Pizza: Mr. Chelgren stated Seaside Pizza has been sold and a new Common Victullar License is needed. On a motion by Mr. Lombard, seconded by Mr. Manning it was a unanimous vote in favor to approve the Common Victualler License for Seaside Pizza, 149 Nahant Rd, under new ownership of P & N Martini Corp. with the hours of operation M-S 7:00 am-10:00 pm. Said approval is contingent upon Board of Health Inspection and approval.

Approve One Day Liquor License: On a motion by Mr. Barile, seconded by Mr. Manning it was a unanimous vote in favor to grant the one day liquor license to the Nahant Veteran's Association for May 25th from 12p-5p located at the Nahant Life Saving Station.

Follow Up Items:

COA & ACO Vans: Mr. Chelgren stated one van is being used as a trade in and one will be placed on Municibid with a \$5,000 value for each.

Closing Announcements: Mr. Lombard read the closing announcements as presented.

Adjourn: Mr. Barile made a motion to adjourn. Mr. Manning seconded the motion. Meeting adjourned at 9:08PM.

The minutes were prepared by Mary Lowe, Administrative Assistant

The minutes were approved by the Board of Selectmen on the 4th day of June, 2015.

Board of Selectmen