

Town of Nahant, MA
Board of Selectmen

Meeting Minutes
24 April 2014 7:30 pm

Present:

Richard-J. Lombard, Chairman
Perry Barrasso, Vice Chairman
Michael P. Manning, Secretary
Andrew Bisignani, Town Administrator
Charles H. Riley, Town Counsel

Also present: Dave Conlin, Moderator; FinCom Members, Brendan Ward, Robert Vanderslice, John Fulghum, and Henry Clausen; Joe Sherber, Former Town Employee; Deborah Waters, Town Accountant; Police Chief Robert Hyde, School Committee Member Michael Quigley and CPC Committee Chair Carl Easton

Meeting Opened at 7:30 pm

Pledge of Allegiance: Lead by Richard Lombard

Opening Comments: Mr. Manning recognized “01908”, SWIM, and other Town environmental groups and volunteers who cleaned up Nahant parks and beaches on Earth Day. Mr. Lombard thanked them for their hard work as well.

Announcements:

Mr. Lombard presented a certificate of appreciation to Mr. Sherber for his years of service as Dump Master to the Town.

Prior Meeting Minutes: On a motion by Mr. Barrasso, second by Mr. Manning, there was a unanimous vote in favor to approve the minutes of the Board of Selectmen meeting of April 10, 2014.

Ongoing Business:

Joint Meeting with FinCom/Moderator-Warrant: Dave Conlin, Town Moderator, and members of the Advisory & Finance Committee were present to preview the warrant articles for the Annual Town Meeting, which will be held on Saturday, April 26, 2014. Mr. Conlin went through each article and stated how each had to be voted in order to pass and who shall make the motions.

Mr. Lombard thanked Chairman Ward and all FinCom members for their excellent job and promised an improved budgeting process next year. Mr. Lombard also promised signed contracts within 60 days. He stated the Board is taking the recommendation of FinCom and is drafting a letter to request the Department of Revenue Technical Services to conduct a study of

budget financial processes. Mr. Ward thanked Deb Waters, the Town Accountant, for her efforts, which made the timely delivery of the FinCom report possible.

Approve Nahant Veteran's Association Hoomba Race 08/23/14:

Motion made by Mr. Barrasso, to approve. Mr. Manning noted that the event was in conjunction with NPT Reggae Jam Beach Party and was one of four town wide events allowed under NPT license. Mr. Barrasso made a motion to amend the license to include NPT and Veteran's Association under one application. Seconded by Mr. Manning. Unanimous vote in favor.

Gretchen Benkert Complaint: Letter written by Mr. Manning addressing complaint. Fire drill was held at Spindrift. Mr. Lombard witnessed the drill. Letter from Chief Hyde and Housing Board will be attached. On a motion by Mr. Barrasso second by Mr. Manning, there was a Unanimous Vote in Favor to approve the letter as presented.

Town Administrator's Report:

FST Pavement Management Engineering Services: Mr. Bisignani met Mr. Scarpati at FST and made some slight changes. Mr. Manning moved to accept the contract and authorize the Town Administrator to sign it. Second by Mr. Barrasso. Unanimous Vote in favor.

Interim DPW Superintendent Contract: Mr. Manning suggested changing indemnification section in this and all subsequent employee contracts to amend "whether groundless or otherwise" and to adopt language that did not provide indemnification in cases of "willful misconduct or gross negligence". Mr. Riley agreed. Mr. Barrasso moved to amend contract as noted and change the start date to April 15th and to allow contract extension 30 – 60 days by mutual agreement. Seconded by Mr. Manning. Unanimous Vote in Favor

Animal Control Officer: Mr. Scott Grieves is Mr. Bisignani's recommendation. Mr. Manning made note that the job description and any future job posting should state preference given to Nahant residents. Mr. Manning made a motion to accept the recommendation of Mr. Grieves. Seconded by Mr. Barrasso. Unanimous Vote in Favor to approve Mr. Grieves as Animal Control Officer. Mr. Manning moved to designate Mr. Grieves as a special municipal employee. Seconded by Mr. Barrasso. Unanimous Vote in Favor.

New Business:

Proclamation of Childhood Cancer Week June 1 – 7, 2014:

Motion made by Mr. Manning and Seconded by Mr. Barrasso. Unanimous Vote in Favor.

FinCom Request for Dept of Revenue Financial Management Review: Mr. Manning distributed a sample review done on the Town of Templeton to help BOS focus on areas they would like DOR to concentrate on. Mr. Manning indicated that there would be additional discussion in the next several meetings to develop a letter and request reviews in specific areas. Mr. Barrasso agreed that additional consensus was needed to define the scope.

Agganis Construction Water Main Project on Swallow Cave Road: Mr. Manning made a motion to have Town Counsel send a letter to the contractor directing them not to mobilize or commence work without written approval of the Board of Selectmen. Mr. Bisignani stated the \$175,000 was voted in FY14 Warrant, MWRA borrowing approved, contract signed, bond posted. Mr. Manning confirmed that a warrant article had been approved. Mr. Lombard wants to table discussion until next meeting on 5/1/14. Mr. Manning agreed to table consideration to the next meeting.

Board of Health Report: None

Closing Announcements:

Police Prescription Take Back Day: April 26, 2014 from 10:00 – 2:00 Nahant Police Station
American Legion Scholarship: Deadline 4/25/14

Metal Recycling: Last Saturday of every month starting April 26, 2014 until October from 8:00 to 12:00 noon at DPW.

Town Meeting: 4/26/14 at 12:30 pm

Boat Launching Days: May 14 and May 15. Closest out are first in. If not using Jocelyn Marine, please have boat moved before May 14.

Adjourned at 08:57 pm. On a motion by Mr. Manning, seconded by Mr. Barrasso, it was a Unanimous Vote in Favor to adjourn.

The minutes were prepared by Mary Ellen Schumann, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 1st day of May 2014.

Board of Selectmen