

Town of Nahant, MA
Board of Selectmen

Meeting Minutes
1 May 2014 7:30pm

Present:

Richard-J. Lombard, Chairman
Perry Barrasso, Vice Chairman
Michael P. Manning, Secretary
Andrew Bisignani, Town Administrator
Charles H. Riley, Town Counsel

Meeting Opened at 7:30 pm

Pledge of Allegiance: Lead by Richard Lombard

Mr. Lombard welcomed all to the meeting and thanked the voters.

Reorganize the Board: On a motion by Mr. Manning and a second by Mr. Lombard, there was a Unanimous Vote In Favor to reorganize the Board as follows:

Chair	Mr. Barrasso
Vice-Chair	Mr. Manning
Recording Secretary	Mr. Lombard

Opening Comments: Mr. Manning thanked all who came to Town Meeting. Mr. Lombard thanked Bob Ward and DPW for condition of Town Hall. Mr. Barrasso congratulated the Charles Kelley and American Legion Scholarship winners.

Approval of April 24, 2014 Minutes:

On a motion by Mr. Manning and a second by Mr. Lombard, there was a Unanimous Vote In Favor of approving the minutes as presented.

Ongoing Business:

Agenda Procedure: Mr. Manning asked Mr. Bisignani to review each item for the proposed agenda with each selectman individually on the phone the week before the meeting to ensure that all necessary items were being covered and so that the BOS agenda would be complete and not require revisions after posting on Tuesday before the Thursday meeting.

Review Swallow Cave Road Agganis Bid

Motion made by Mr. Manning: "I move that the Board have Town Counsel and the Town Administrator send notice to Agganis Construction Inc. of 394 Lincoln Ave, Saugus MA, that they should not mobilize equipment for, procure materials for, or commence work on a water line on Swallow Cave Road, Nahant MA until such time as they have received written

authorization from the Board of Selectmen of Nahant MA who are also the Board of Water and Sewer Commissioners of the Town of Nahant.” Seconded by Mr. Lombard. Unanimous Vote In Favor.

Town Administrator’s Report:

Interim DPW Superintendent Contract: Mr. Bisignani noted that he had changed the indemnification clause as requested by Mr. Manning and Town Counsel. Motion made to sign amended contract by Mr. Manning, seconded by Mr. Lombard. Unanimous Vote In Favor

Gardner Road Water Break Summary: Mr. Bisignani compiled list of expenses for the water break and explained them. The DPW repair cost approximately \$10,000 and the paving repair was estimated at \$20,000. Mr. Manning made a motion to have The Town Administrator request bids for on call services for water and sewer excavation as open contract to fix water and sewer breaks as regular repairs if the work could not be accomplished by the DPW. Seconded by Mr. Lombard. Unanimous Vote In Favor.

Mr. Manning made a motion to accept total expense summary as presented. Seconded by Mr. Lombard Unanimous Vote In Favor.

New Appointments: The Board moved to ratify the appointment of Renee Wright Michaud as a Director of the COA Board. Motion by Mr. Manning. Second by Mr. Lombard. Unanimous Vote In Favor

Proclamation of Children’s Mental Health Week: Mr. Barrasso read the proclamation for Mental Health Week during the period May 4 – 10, 2014. On a Motion by Mr. Manning and a second by Mr. Lombard, there was a Unanimous Vote In Favor of the proclamation.

Chapter 90 Application Completed: Mr Bisignani reported that the Chapter 90 application had been completed.

Town Counsel Report: Town Counsel’s only report was that the DPW Superintendent contract had been revised as discussed.

New Business:

Gary “Earl” Hanson One Pitch Softball Tournament – Saturday, June 28, 2014

Mr. Manning suggested checking with school for parking – the event will take place at baseball field behind the DPW station. On a motion by Mr. Manning and a second by Mr. Lombard, there was a Unanimous Vote In Favor of authorizing the event to be held at the Flash Road playground.

Free Cash Review: Mr. Lombard asked Mr. Bisignani to develop a financial plan by 7/1/14 to make budgets sustainable. \$500,000 reduction discussed. May not be possible to achieve all but even a fraction of it would be good. Motion to charge Mr. Bisignani to develop a plan to reduce expenses in all departments. On a motion by Mr. Lombard and a second by Mr. Manning, there was a Unanimous Vote In Favor.

Principal Payment of CG Housing: Next Year's Warrant Article

Mr. Manning discussed considering a first warrant for next year's Town meeting – principal pay down at Coast Guard Housing. He indicated that he will have letter to that effect for discussion at a later meeting.

Current Employees Medical Insurance: Mr. Lombard made the following motion: "I move that the Town Administrator and Health Insurance Advisory Committee meet to consider changes to the plan available for current Town employees including a change in copay from \$10 to \$20 per visit, and such other changes as the Administrator or Advisory Committee deem appropriate and to report in September 2014 on their findings. Seconded by Mr. Manning . Unanimous Vote In Favor.

Emergency Response Review of new Lynn Beach design: To address concerns of Dennis Ball, Mr. Manning read the following motion. "I move that the Board have the Town Administrator jointly assemble representatives of the Police Department, Fire Department, Emergency Management and Ocean Rescue to review and discuss anticipated emergency responses as may be expected in the future upon the reopening of the Nahant Beach State Reservation with particular emphasis on joint interaction with State departments, and vehicular and emergency access to parking areas and ramps to facilitate access to beach areas at both ends of the causeway." Seconded by Mr. Lombard. Unanimous Vote In Favor

Board of Health. None

Closing Announcements:

- 1. Boat Launching Days:** May 14th and 15th – Jocelyn Marine (978) 462-9717
- 2. Memorial Day Parade:** Monday May 26th, 2014 – Route change – staging of parade at lowlands at 9:00 am. Parade start at 9:30 – Spring Rd to Emerald to Willow. Ceremonies at Wharf. Wharf St to Nahant Rd past Town Hall to Greenlawn for 11:00 traditional ceremony. Nahant Rd to Veterans Park for concluding ceremonies.

Adjourned at 08:13 pm. On a motion by Mr. Lombard, seconded by Mr. Manning, it was a Unanimous Vote in Favor to adjourn.

The minutes were prepared by Mary Ellen Schumann, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 15th day of May 2014.

Board of Selectmen