

Town of Nahant, MA
Board of Selectmen

Meeting Agenda
16 May 2013 7:30pm

Richard J. Lombard, Chairman
Perry Barrasso, Vice Chairman
Michael P. Manning, Secretary
Andrew Bisignani, Town Administrator
Charles H. Riley, Town Counsel

1. **Meeting Opened** at 7:30 p.m.

- a. Mr. Lombard opened the meeting and led everyone in the Pledge of Allegiance
- b. **Opening Comments**-Mr. Barrasso stated that the DPW did a great job preparing the Town for Memorial Day. Mr. Manning thanked Mr. & Mrs. Hunnewell for the donation of two chestnut trees planted on the lawn of the Town Hall.
- c. **Approved** Prior Meeting Minutes of May 2, 2013 and to send prior meeting minutes with the upcoming agenda to the Board when the agenda is posted.
1st Barrasso 2nd Manning Unanimous Vote in Favor

2. **Ongoing Business**

- a. None

3. **Town Administrator Report**

- a. Mr. Bisignani stated that an anonymous donation of \$1,200 was made to the Beautification Committee which was used at the Nahant Community Center located at 41 Valley Rd for new plantings.
- b. **Approved** "ADA" Day-Mr. Lombard read the proclamation approving July 26, 2013 as "ADA Day".
1st Barrasso 2nd Manning Unanimous Vote in Favor

4. **Town Counsel Report**

- a. None

5. **New Business** (as may arise)

- a. **Discussed and approved** Hoomba Nickel Road Race for 8/31/13 from 5:00pm-8:00pm.
1st Barrasso 2nd Manning Unanimous Vote in Favor
- b. Mr. Bisignani stated he will schedule the **EOY Audit Review** with the Board of Selectmen, School Committee, Auditors and FinCom to discuss the findings.
- c. Mr. Manning requested the Town Administrator prepare a **timeline** with milestones for Dune Grass Plans and Compost Area improvements to keep the town up to date on the process.
- d. Mr. Manning made a motion to insert a **warrant article** regarding the principal payment on the **Coast Guard Housing property** for the Annual Town Meeting in April of 2014.
1st Manning 2nd Barrasso Unanimous Vote in Favor

Mr. Lombard made it clear that he is simply voting this article in to the Warrant out of respect for his fellow Selectman and not voting in support of the article.

e. Mr. Manning requested a discussion of **sustainable budgeting** when the end of the year reports of FY 13 are in and to meet with the Auditors to take a look at the prior year's budgeting and spending so as to determine how to budget for the future.

f. **Discussed** beach area parking enforcement for upcoming season. Mr. Manning made a motion for the Police Department to be able to ticket and tow any vehicle parked without a permit within two blocks of a swimmable beach from 6/1/13 to Labor Day of 2013.

1st Manning 2nd Barrasso Unanimous Vote in Favor

Mr. Lombard made a motion to increase enforcement throughout Town and to move the sign board closer to Wilson Rd when display "Permit Parking Only Beyond This Point"

1st Lombard 2nd Barrasso Voted: 1 Aye 2 Nay Motion does not carry.

g. Mr. Manning stated that he has received complaints of the sound quality on our local channel and requested a meeting with the **Cable Advisory Committee** after looking into the equipment we use and to come up with a possible solution to the problem.

h. **Water Meter Installation Update** - Mr. Bisignani stated that there are approximately 50 old meters still needing replacement due to various reasons. Mr. Lombard stated that this needs to be resolved in the very near future. A motion was made to allow Mr. Bisignani to complete installation by the end of July 2013.

1st Barrasso 2nd Manning Unanimous Vote in Favor

i. Mr. Lombard stated that he would like a **Performance Evaluation** for the Town Administrator and Department Heads and noted that he will send out a template of this form to the members of the Board.

j. **Objectives and Priorities for FY14** were discussed throughout the meeting.

Mr. Manning made a motion to hold a June 6, 2013 meeting at 7:30pm to approve MWRA borrowing.

1st Manning 2nd Barrasso Unanimous Vote in Favor

Mr. Lombard then stated that the Board will hold a Selectmen's meeting on June 20, 2013, July 18, 2013 and August 22, 2013 at 7:30 p.m.

6. Board of Health

a. None

7. **Closing Announcements**- Mr. Lombard read the following announcements as presented in the packet:

- a. Thank You received from Caitlin Ludke - Charles Kelley Scholarship Recipient
- b. Memorial Day Parade
- c. Beautification Committee Clean Up at Community Center
- d. Garden Club Plant Sale
- e. Boston Strong Fundraiser

8. **Adjourned** at 8:40 p.m.

1st Barrasso 2nd Manning Unanimous Vote in Favor

The minutes were prepared by Mary Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 13th day of June 2013.

Board of Selectmen