

Town of Nahant, MA  
Board of Selectmen

Meeting Minutes  
21 November 2013 7:30pm

Present:

Richard J. Lombard, Chairman  
Perry Barrasso, Vice Chairman  
Michael P. Manning, Secretary  
Andrew Bisignani, Town Administrator  
~~Charles H. Riley, Town Counsel~~

Also present: Debbie Waters, Town Accountant, Kathy Famulari, Treasurer/Collector, Matt Hunt, Sullivan Rogers Co., Wayne Noonan, American Legion, All Members of the Nahant School Committee and Superintendent of Schools, and John Fulghum of the Advisory and Finance Committee.

**Meeting Opened** at 7:30 pm

**Pledge of Allegiance** was recited by Mr. Lombard.

Mr. Lombard welcomed all to the meeting.

**Announcements:** Mr. Manning thanked the members of the members of the Planning Board, Nahant Preservation Trust, American Legion, and the citizens and neighbors of the Nahant Life Saving Station for working together to prepare the Special Permit Application currently being discussed by the Planning Board prior to a final vote. Mr. Manning stated that he was expecting a favorable outcome and wanted to thank all involved in advance of the vote. Mr. Barrasso and Mr. Lombard agreed.

- 1. Approved:** Mr. Barrasso moved to accept the prior meeting minutes of October 17, 2013 and November 07, 2013. Seconded by Mr. Manning. Unanimous Vote in Favor.
- 2. Approved One-Day Liquor License for American Legion:** Mr. Manning stated that after a couple of hurdles due to the new one day liquor license regulations the American Legion was granted a one day liquor license for their event on November 29, 2013. Mr. Barrasso moved to approve the one day liquor license request. Seconded by Mr. Manning. Unanimous Vote in Favor.
- 3. Approved:** Seaside Variety Partners presented an application to change from wine and malt to an all alcohol license application. After a brief discussion and compliments from the Board, the application was approved. No one spoke against the application. Mr. Barrasso moved to approve the change in liquor license requested. Seconded by Mr. Manning. Unanimous Vote in Favor.
- 4. EOY Report and Exit Interview:** Mr. Matt Hunt of Sullivan, Rogers & Co. was present at the meeting to discuss the FY13 Audit that was completed in early August. Mr. Hunt stated that if the town's internal controls were not in order there would be no way for the town to have their audit completed so early when the Fiscal Year ended June 30, 2013. Mr. Hunt stated that Sullivan & Rogers has completed the audit for the Town of Nahant and gave a basic overview on the audit and management letter. Mr. Bisignani thanked the Town Hall staff and stated that it is always nice to hear from an outside source that they are doing a great job. Mr. Hunt stated that the employees at the Town Hall take their jobs seriously and that the team keeps getting stronger. Mr. Manning inquired about the one deficiency in the School's EOY Audit report the lack of a signed agreement on Town Share Costs. He provided Mr. Hunt with a copy signed by the Board for review.

5. **Solid Waste Management Advisory Committee:** Mr. Bisignani stated he has appointed Mary Lowe and Mary Ellen Schumann, Administrative Assistants, to the Trash/Recycling subcommittee of the Solid Waste Management Advisory Committee. Mr. Manning moved to approve the appointments made by the Town Administrator. Seconded by Mr. Barrasso. Unanimous Vote in Favor.
6. **Approved:** Mr. Bisignani stated he has interviewed and sent the Board credentials of Jocelyn J Campbell, Esq. and asks they approve his appointment of her as an Associate Member of the Zoning Board of Appeals. Mr. Barrasso moved to approve the appointments made by the Town Administrator. Seconded by Mr. Manning. Unanimous Vote in Favor.
7. **Approved: Annual Liquor License Renewal Applications:** Mr. Lombard stated that the annual inspections are complete. A motion was made to approve the Liquor License Renewal Applications for 2014 for the following:

Nahant Country Club, 280 Nahant Road, Peter Dawson, Manager; Club License - All Alcoholic Beverages; Nahant Knights of Columbus Building Association, 17 Relay Yard, James Konowitz, Manager; Club – All Alcoholic Beverages; Goodell’s, Inc., D/B/A Bayside Restaurant, 1 Southwick Avenue, Dana Goodell, Manager; Restaurant – All Alcoholic Beverages; Atlantic Functions, Inc., D/B/A Oceanview, 0 Willow Road, Michael Gallant, Manager; Restaurant – All Alcoholic Beverages; Seaside Variety Partners, 141 Nahant Road, George Mastoras, Manager; Package Store – Wine & Malt; Tides at Nahant, Inc., 2B Wilson Road, Michael O’Callaghan, Manager; Restaurant – All Alcoholic Beverages; Kelley Greens at Nahant, Inc., One Willow Road, Lisa A. Deveney; Restaurant – All Alcoholic Beverages.

Mr. Barrasso moved to approve the liquor license renewal requests. Seconded by Mr. Manning. Unanimous Vote in Favor.

8. **Announced:** Mr. Lombard stated the last leaf pick up date will be November 25<sup>th</sup> and to use leaf bags only, no open barrels. He also stated to pray for the lives lost in the recent storms and wished everyone a Happy Thanksgiving. Mr. Bisignani stated the Town Hall will close at 1:00 pm on Wednesday, November 27<sup>th</sup> and will be closed Thursday and Friday as well.

**Adjourned** at 08:30 pm. On a motion by Mr. Barrasso, seconded by Mr. Manning, it was a Unanimous Vote in Favor to enter into executive session not to return to regular session.

The minutes were prepared by Mary Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 5th day of December 2013.

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Board of Selectmen