

## **Board of Selectmen Meeting September 13, 2012**

*Present: Andrew Bisignani, Town Administrator  
Michael Manning, Chairman  
Richard Lombard, Vice Chairman  
Perry Barrasso, Secretary  
Charles Riley, Town Counsel*

The meeting convened at 7:30 p.m.

### **OPENING REMARKS:**

Mr. Manning welcomed everyone to the meeting. There were no opening comments.

### **MINUTES APPROVAL:**

A motion was made to approve the minutes from the August 15, 2012 Board of Selectmen's meeting.

Motion: Lombard  
Seconded: Barrasso  
Voted: Unanimous in favor.

### **RESCHEDULE VILLAGE FESTIVAL:**

A motion was made to reschedule the Village Festival to September 15<sup>th</sup> due to inclement weather.

Motion: Lombard  
Seconded: Barrasso  
Voted: Unanimous Vote in Favor

### **PROCLAIM UNITED NATION'S DAY:**

A motion was made to proclaim October 24, 2012 as United Nation's Day at the request of the Greater Boston United Nation's Association.

Motion: Lombard  
Seconded: Barrasso  
Voted: Unanimous in favor.

### **HANDICAP PARKING SPACE AT LIBRARY:**

A motion was made to have the Town Administrator delineate two parking spots at the Library at the request of the Library Director.

Motion: Lombard

Seconded: Barrasso  
Voted: Unanimous in favor.

**BY LAW TICKETS:**

Mr. Manning stated that the Town Administrator is reaching out to the Department Heads to review the zoning by laws and to come up with different ideas for creating multi tickets to be issued for violations.

**COAST GUARD HOUSING COMMITTEE:**

Mr. Manning stated that he reviewed the current list of members of this committee with Mr. Bisignani and concluded that it is a nine member committee with 4 members to be appointed by the Board of Selectmen and the remaining five members must be appointed by the Town Owned Land Study Committee, Planning Board, Zoning Board of Appeals, and the Community Preservation Committee. He stated the Town Administrator is an ex officio member.

**SCHOOL ANALYSIS REPORT:**

Mr. Bisignani stated that he discussed the Schedule 19 School Portion of Town Expenses with the school committee and voted to accept the current agreement. He noted the Board of Selectmen did not have a chance to review this schedule and asked them to look it over and possibly vote on it at the next meeting.

**SCHOOL NEWS UPDATE:**

Mr. David Wilson and Mrs. Lisa Keane of the School Committee thanked the selectmen for having them at this meeting and updated the Board on the recent school activities and MCAS scores. They also thanked the DPW for their efforts in keeping up the grounds. Mr. Wilson also thanked the Board for having the recent audit done at the school and stressed the importance of this action as moving in the right direction in unison with everyone. He also stated that the Policy and Procedures document will soon be updated. The members of the Board all agreed and are looking forward to working together.

**TAX CLASSIFICATION HEARING:**

Assistant Assessor, Sheila Hambleton, Mr. David Hunt and Mr. Mark Reenstierna of the Board of Assessors were present and stated that they have set the tax rate for next year and suggested the Board approve the tax classification as a Residential Factor of 1. The Board commended the Board of Assessors, especially Mrs. Hambleton for all she does for the elderly and veterans of the Town.

Motion: Barrasso  
Seconded: Manning

Voted: Unanimous in favor.

**TRIATHLON COMMENTS:**

Mr. Manning stated that he received some complaints about the noise from Kelley Greens during the triathlon that was held in Town a couple weeks ago during the early hours of a Sunday morning. Mr. Manning suggested the Board take a look at the Event Request Form that may be in need of changes to better control such large events that affect the entire community. The Board all agreed the race was run very well, the clean up was done promptly and will consider a new form.

**COMPOST AREA UPDATE:**

Mr. Manning stated that the Town is working to comply with DEP regulations at the compost area but noted the process is moving too slowly and the ditches surrounding the area should be cleaned first in order to keep up with the compliance and will update the Board monthly at the meetings. Mr. Lombard stated that this area is an eyesore and suggested to close the site for six months in order to control the amount of compost coming in. Mr. Bisignani stated that he will address the lobster trap storage issue and will report back to the Board with his findings. A motion was made to notify the commercial contractors who use the site not to use the facility starting January 1, 2013.

Motion; Lombard

Seconded: Barrasso

Voted: Unanimous Vote in Favor

**TOWN HALL 100<sup>th</sup> ANNIVERSARY:**

Mr. Manning stated the opening of Town Hall will be 100 years old on November 9, 2012 and would like to hold a get together for the Community in honor of this day but a committee needs to be formed in order to plan for such an event. Mr. Manning suggested approaching the Historical Society, the Johnson School and other committees in town for their help and if anyone is interested to call Town Hall.

**APPROVE UTILITY LIENS:**

Mr. Manning stated the the Treasurer/Collector has asked the Board to lien outstanding water/sewer bills to the upcoming Assessor's Real Estate Tax Billing. Mr. Manning stated that the office of the Treasurer/Collector has made several attempts to collect this outstanding money and this is the last resort to receive payment due. Mr. Manning stated that all procedures were followed correctly and the Board approved the liens and voted as follows:

Motion: Barrasso

Seconded: Lombard  
Voted: Unanimous Vote in Favor

**CROSS WALKS:**

Mr. Lombard stated that he thought the Town was in need of more crosswalks and suggested the DPW Superintendent and the Police Chief review the Town and decide where crosswalks should be placed. Mr. Bisignani stated that crosswalks can't just be painted in and there are state requirements that need to be followed before this can be done.

**ANNOUNCEMENTS:**

Mr. Manning read the announcements as presented in the Board's packet. Mr. Lombard thanked the DPW, Fire and Police Departments for their hard work during the summer months doing a fantastic job keeping the beaches clean, parking under control and the all around safety of the community. A motion was made to send letters to each Department Head praising their performance. All agreed.

Motion: Lombard  
Seconded: Barrasso  
Voted: Unanimous in favor.

**ADJOURN:**

A motion was made to adjourn the meeting of the Board of Selectmen.

Motion: Lombard  
Seconded: Barrasso  
Voted: Unanimous in favor.

The meeting was adjourned at 9:17 p.m.

The minutes were prepared by Mary Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 4th day of October 2012.

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Board of Selectmen