

Coast Guard Design & Development Advisory Committee

September 20th Meeting Minutes

Meeting date and time: Tuesday September 12th @ 7:00 PM

Location: Nahant Town Hall Lower Level

Members Present: Peter Barba, Ann Marie Passanisi, Robert Caggiano, Kathleen Marden, Thomas Hambleton, Mark Cullinan

Public Guest Attending: None

Meeting was called to order at 7:05 and the agenda was presented as a guide for discussion. Mark announced that the minutes from the 08/29/2017 meeting are not available because of a printer glitch, but will be available next meeting. The committee reviewed the minutes from 09/12/2017 held brief discussion and approved the minutes.

Discussion followed regarding Peter's attendance at the selectmen's meeting 09/14/2017 (as new business) providing an update on our progress. Notable output was guidance to consider hiring an outside attorney experienced in real estate law and sorting out additional monies that may be needed for appraisals, site design, survey's etc. Peters request for a recorder to facilitate documenting our meetings was approved and we should have one by our next meeting.

Next we discussed starting a "list of issues": like, walking thru the site... to keep track of near and longer term items we need to address. This list of issues page will be in addition to identifying the "past work and documents" we need to formally obtain and review PPT page (at a later point in the meeting Ann Marie agreed to start these PPT pages to get us started).

Our committees approved work plan discussed at the selectmen's meeting was reviewed again as Mark missed the last meeting. Some concerns were mentioned as to if Nahant residences would understand the process we are using by developing a criteria and scoring the different options based on our analysis of the data associated with each option. A suggestion was identified that we hire a consultant to run the whole process for us (similar to past committee efforts), but it was noted we clearly aren't at the point where we can specify exactly what we need to do. Ann Marie will resend the revised work plan which constitutes our approved version because not everyone received a copy. We briefly reviewed the work plan steps and how we will use it to stay on point.

We moved on to review our current list of options/scenarios for use of the site and the draft criteria generated in past meetings. A few additions were made to the options list with the acknowledgement that at our next meeting we will need to identify the issues and specifics around each one to have clear options. A broad discussion around the criteria vs goals definition inter-mixed the discussion but we decided for now to add some additional criteria and wait till the options are clearer to revisit the criteria list.

One of our first phase work plan objectives was to obtain input from other town committees/groups; such as finance, housing, zoning, planning board, school, selectmen and open space... Our objective being to obtain input from them on all potential issues they believe important for us to potentially address in our work. We agreed to draft a memo inviting members from those committees/groups to attend our open meeting scheduled for October 17th @ 7:00PM to provide that desired input. Peter will draft an invitation to those committees/groups and ask Peggy to help get it distributed.

Some follow-up discussion regarding necessary background Coast Guard committee information we're looking for and Mark volunteered to bring copies from his files to accelerate document/information retrieval...adding to our information list and fleshing it out is on next meeting's agenda...?

Ann Marie will take the flip chart sheets home to produce PPT pages for us and change the format back to standard size PPT. Meeting was adjourned at 9:05.

Our next meeting is scheduled for Wednesday October 4th at 7:00PM.

TH-Draft 09/21/2017