



# HANCOCK ASSOCIATES

#11376B

June 1, 2018

Town of Nahant  
Mr. Thomas Hambleton  
c/o Mr. Gerry Perry, Interim Town Administrator  
Town Hall  
334 Nahant Road  
Nahant, MA 01908

**RE: Technical Proposal for Engineering Services  
Former Coast Guard Housing parcel  
Castle Road, Gardner Road & Goddard Road, Nahant, MA**

Dear Mr. Hambleton:

This letter serves as a Proposal for services to be provided by Hancock Survey Associates, Inc., (hereinafter "Hancock") to Town of Nahant (hereinafter, "Client"), in connection with Castle Road, Gardner Road & Goddard Road, Nahant, MA (Tax Map 12D, Lot 41). Client endorsement of this Proposal will constitute acceptance of this Proposal, which once accepted, will become the Contract between the parties.

**OBJECTIVE**

Prepare residential development concepts for potential residential development.

**SCOPE OF SERVICES**

Hancock proposes to achieve the OBJECTIVE as follows:

**Phase B-01: Land Planning and Development Concepts**

1. Initial consultation with Client.
  2. Research of in-house files, Town of Nahant Zoning Bylaws and on line MASS GIS mapping resources. Use existing boundary and topographical plans prepared by Hancock as base plan.
  3. Prepare concept plans for the following development options as requested by Mr. Thomas Hambleton.
    - a. ~~Approval Not Required (ANR) lots based on current zoning bylaws.~~
    - b. ANR lots based on keeping existing dwellings.
    - c. ANR single family lots and townhouses only on Goddard Road.
    - d. ANR lots (10,000 sf. minimum) and open space.
    - e. Approximately Nine (9) conforming larger lots on the entire parcel with a new road.
- Transmit plans to Client for review and comment.

**LUMP SUM: \$3,800.00****REIMBURSABLE EXPENSE BUDGET: \$50.00****Phase B-02: Meetings and Site Walks with Town**

1. Prepare for and attend meetings and site walks with Client and Town of Nahant officials as requested. Note: Six (6) hours are allotted for this item. Additional required time will be performed as ADDITIONAL ASSISTANCE according to the attached Fee Schedule.
2. Minor revisions to plans per Client comments.

**LUMP SUM: \$2,000.00****REIMBURSABLE EXPENSE BUDGET: \$50.00****COST**

The cost estimate and the standard FEE SCHEDULE, as set forth on the attachments, shall remain effective for one hundred eighty (180) calendar days following the date of this Proposal. Subsequently, services will be billed per the FEE SCHEDULE effective at the time services are rendered.

DANVERS, MA  
185 Centre Street  
Danvers, MA 01923  
Phone: (978) 777-3050  
Fax: (978) 774-7816

MARLBOROUGH, MA  
315 Elm Street  
Marlborough, MA 01752  
Phone: (508) 460-1111  
Fax: (508) 460-1121

CHELMSFORD, MA  
34 Chelmsford Street, Unit 2  
Chelmsford, MA 01824  
Phone: (978) 244-0110  
Fax: (978) 244-1133

PRINCETON, MA  
P.O. Box 97  
206 Worcester Road  
Princeton, MA 01541  
Phone: (978) 464-5890  
Fax: (978) 464-5383

NEWBURYPORT, MA  
18 Center Street, Suite 1  
Newburyport, MA 01950  
Phone: (978) 465-9992  
Fax: (978) 255-1249

SALEM, NH  
P.O. Box 205  
403 Main Street, Unit 202  
Salem, NH 03079  
Phone: (603) 898-4701

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Town of Nahant  
PAGE 2 of 3  
June 1, 2018

**PAYMENT**

Hancock will not require an initial payment on account.

**CLIENT agrees to pay a finance charge of one percent (1%) per month on past due amounts. Please refer to paragraph 4 of the attached Terms and Conditions for Invoice terms.**

**ADDITIONAL ASSISTANCE**

Aside from the project SCOPE OF SERVICES, Hancock is capable of providing additional technical services such as, but not necessarily limited to:

- Investigation of other development options
- Approval process services such as attending meetings with municipal boards or concerned parties beyond allotted hours
- Preparing ANR plan(s)
- Staking of conceptual designs to assist in site walks

These efforts are not included within the SCOPE OF SERVICES and would be billed separately as set forth below, under COST.

**SCHEDULING**

Hancock is presently in a position to begin work on this project immediately upon our receipt of the executed contract.

We estimate completion of:

- Phase B-01 within two (2) to three (3) weeks of receipt of the executed contract.
- Phase B-02 will be scheduled when requested.

**PROJECT ADMINISTRATION**

Hancock requests that Client or a specific individual designated by Client be the Principal Contact on this project. Hancock will report to the Principal Contact, and to the extent necessary, provide copies of correspondence and seek direction.

Within Hancock, I will serve as the Project Manager, and will be the primary contact person for day-to-day activities on the project.

**ACCEPTANCE**

If this Proposal meets with your approval, please sign and date where provided below, retain a copy for your records and return the signed/executed original to me. Also, please identify the Principal Contact, (with telephone number) with whom we should communicate.

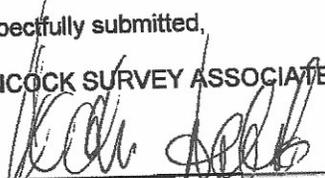
Finally, please review your files for any subsurface utility/facility information you may have and forward them to us. We would be glad to make copies in-house as needed.

This Proposal may be withdrawn by Hancock, if not accepted, as set forth above, within thirty (30) calendar days of the date hereon.

Thank you for your consideration of our proposal. We look forward to working with you on this project.

Respectfully submitted,

HANCOCK SURVEY ASSOCIATES, INC.

  
Vaclav V. Talacko, P.E.  
Senior Project Manager

VVT/kar

#11376B

Town of Nahant  
PAGE 3 of 3  
June 1, 2018

**Proposal & Attachments Accepted:** \_\_\_\_\_  
**(Authorized Endorser for Town of Nahant)(Title)**

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Billing Contact: \_\_\_\_\_ Working Contact: \_\_\_\_\_

Billing Address (if different than above): \_\_\_\_\_

**Attachments: Fee Schedule  
Terms and Conditions**

#11376B.vwt.doc

# FEE SCHEDULE

<u>Professional Services</u>	\$	<u>Hourly Rate</u>
Principal		180.00
Registered P.L.S.		120.00 - 170.00
Registered P.E.		100.00 - 170.00
Registered Landscape Architect (R.L.A.)		140.00
Senior Wetland Scientist		120.00 - 160.00
Project Engineer / Project Surveyor		100.00 - 140.00
Senior Project Manager		125.00 - 160.00
Project Manager		125.00 - 130.00
Staff Engineer / Staff Surveyor		75.00 - 110.00
Staff Wetland Scientist / Staff Landscape Architect		75.00 - 100.00
Civil Technician		75.00 - 100.00
Survey Crew (two-person)		150.00 - 170.00
Survey Crew (three-person)		195.00 - 245.00
G.P.S. Survey Crew		130.00 - 225.00
D.E.P. - Soil Evaluator		110.00 - 150.00
D.E.P. - Certified Septic System Inspector		110.00 - 150.00

<u>Additional Professional Services</u>	\$	<u>Hourly Rate</u>
Pre-Trial/Expert Witness/Testimony		250.00
Draftsperson/CAD		75.00 - 100.00
Administrative Support		50.00
Researcher		75.00
Archivist		60.00
Archive Retrieval Fee		125.00

Hancock reserves the right to determine the personnel and equipment (robotic, GPS, etc.) combination per crew with no effect on survey crew rates shown hereon.

Fees for professional services (including travel time, safety training, etc.) are based on hourly rates with time kept to the nearest tenth hour. The hourly rates indicated represent an approximation for the category. Overtime is charged at 1.33 times the appropriate hourly rate.

<u>Reimbursable Expenses</u>	\$	<u>Unit Price</u>
Photocopying	0.15	per page
Multi Copy Printer	2.00	per print (18 x 24)
	3.00	per print (24 x 36)
	4.00	per print (30 x 42)
Mylar Plan	5.00	per sheet (18 x 24)
	6.00	per sheet (24 x 36)
	6.50	per sheet (30 x 42)
Iron Rods	3.00	per rod
Granite Bounds	75.00	per bound
Concrete Bounds	55.00	per bound
Stakes (Hubs)	2.00	per stake
Stakes (3' grades)	1.75	per stake
Stakes (5' grades)	2.50	per stake
Compact Disk (cd)	2.00	per cd
Mileage	0.50	per mile

Research expenses, reprographics, subcontracting, specialized training, tolls/parking, safety equipment, filing fees, postage and courier services are charged at cost plus fifteen percent.

November 30, 2017

**Hancock Associates**  
 185 Centre Street  
 Danvers, MA 01923  
 Phone: (978) 777-3050 • Fax: (978) 774-7816  
 Email: info@hancockassociates.com

## TERMS AND CONDITIONS

**1. Fees.** Fees for professional services cover only those labor items expressly included in the Scope of Services. Fees do not include such items as application filing and regulatory review fees, materials reimbursement, excavating equipment rental, or, where applicable, services beyond hours allotted in the Scope of Services. Such items would be invoiced in accordance with the attached FEE SCHEDULE.

**2. Inclement Weather.** Where field work such as land surveying or soil testing is required, every reasonable effort will be made to avoid delays due to inclement weather conditions. However, HANCOCK will not be responsible for protracted services and/or down time on site due to inclement weather. Such services/down time will be charged to CLIENT at our standard rates.

**3. Additional Services.** Professional and/or subcontracted services not expressly included in the Scope of Services are not covered by this Agreement and are not included in the Fee. An estimate of fees for additional professional and/or subcontracted services will be furnished to CLIENT upon request.

**4. Invoices.** Accounts are customarily invoiced on a monthly basis. Payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. CLIENT agrees to pay a finance charge of one percent (1%) per month on past due amounts. HANCOCK may, after written notice to CLIENT, suspend or terminate services, or withhold work products should CLIENT not pay the amount invoiced within forty-five (45) days of the date of the invoice. In the event legal services are employed by HANCOCK to collect past due amounts, any related costs or expenses, including reasonable attorney's fees, shall be paid by CLIENT.

**5. Ownership of Documents.** All plans, specifications, notes, sketches, tracings, calculations, surveys, reports, and other documents, whether on paper, plastic, magnetic (digital) or other media, are instruments of professional service. HANCOCK shall retain ownership of, and all common law, statutory, and other reserved rights (including copyright) in, such plans and documents. Such instruments are prepared and intended only for use as an integrated set on the particular project and for the limited purposes specified. Modification or use on other projects of such instruments of service, or copies thereof, shall be at CLIENT'S sole risk. CLIENT shall indemnify HANCOCK and its employees against any claim or liability arising out of any such modification or use.

**6. Standard of Care.** HANCOCK shall perform its work in a manner consistent with the presently prevailing standard of care and skill ordinarily exercised by members of the profession practicing under similar conditions within this geographic vicinity. No warranty, representation or guarantee, express or implied, is made or intended by this Agreement.

**7. Risk Allocation / Limitation of Liability.** CLIENT understands and agrees that HANCOCK'S liability for negligence (professional or otherwise), errors or omissions of any kind or nature arising out of or relating to any services rendered under this Agreement, shall be specifically limited to and shall not exceed the amount of HANCOCK'S fees under this Agreement. This limitation shall apply to all services rendered on this project, whether rendered under this Agreement, addenda thereto, or subsequent agreements.

**8. Right of Entry.** CLIENT will provide right of entry onto property or properties involved in the project for HANCOCK staff, subcontractors and all necessary equipment in order to complete the work.

**9. Real Property and Utilities.** During prosecution of the work, HANCOCK shall take all reasonable precautions to avoid damage to real property and surface/subsurface utilities/structures/systems, and to avoid inconveniencing users of the property. Where excavation is necessary, HANCOCK will backfill and rough grade, however, HANCOCK shall not be responsible for repairing or replacing any surface/subsurface utilities/structures/systems, trees, shrubs, plants or sod. It is understood by CLIENT that, in the normal course of work, some damage and/or inconvenience may occur. CLIENT agrees to indemnify HANCOCK and its employees against any such damage or inconvenience that may occur.

**10. Information Furnished By CLIENT.** CLIENT agrees to disclose to HANCOCK project / site information relating to issues such as, but not necessarily limited to, buried waste, hazardous conditions, real property occupation, or unrecorded easements / property agreements. HANCOCK shall have the right to rely on the accuracy of such information furnished by CLIENT. CLIENT agrees to indemnify HANCOCK and its employees against all claims or liability arising as a result of inaccurate information furnished to HANCOCK by CLIENT.

**11. Oil and Hazardous Materials.** Services provided by HANCOCK will not include any testing for oil or hazardous materials on the site of the work, nor any evaluation of site under Massachusetts General Laws, c. 21E. HANCOCK will be under no obligation to test for, evaluate, analyze, or disclose the presence on the site of oil or hazardous materials.

**12. Applicable Law.** This Agreement shall be subject to and interpreted and construed according to the laws of the Commonwealth of Massachusetts. The Commonwealth of Massachusetts shall be the sole jurisdiction for any and all legal actions.

**13. Assignment** Neither CLIENT nor HANCOCK shall assign its interest in this Agreement without the written consent of the other.

**14. Termination.** In the event that any progress payments then due and payable are not paid in accordance to the terms of this agreement, HANCOCK may stop all work until payment of the amount due has been received. Additionally, in the event of non-payment of any amount due and payable, HANCOCK reserves the right and may, after written notice to client, terminate its' service under this Agreement. In the event that HANCOCK so elects to terminate, HANCOCK shall retain sole and exclusive title and possession of work provided hereunder, including but not limited to; all engineering work, all reports, all sketches, all plans, all surveys, all notes, all documents submitted to any governmental agency. In the event that HANCOCK exercises its right to terminate its services under this clause for non-payment, said termination shall not be deemed to constitute a breach of contract by HANCOCK.

**15. Severability.** In the event that any term, condition, or other provision of this Agreement is held to be unenforceable, the remaining provisions or portions shall remain in place, valid and binding on the parties.

**16. Entire Agreement.** This Agreement, including attachments incorporated herein by reference, represents the entire agreement and understanding between the parties. Any modifications to this Agreement shall be in writing and signed by authorized representatives of the parties.

Hancock Associates

Development concept "a"

Draft for  
bylaws (as if  
discussion

**Approval not required (ANR) lots based on current zoning (as if current houses were removed)**

**Objective:** Determine how many conforming lots could be established if the current houses were torn down to maximize the number of conforming lots. Use a fresh look to be in keeping with the abutting neighborhood.

- Meaning generally First reducing the overall site area with an easement for the Heritage trail (15' wide from the lowlands to Goddard drive in a straight forward manner) and
- Second to modify the easterly boundary of existing lot #10 to conform to the easterly boundary of existing lot #12, reducing the width of lot #10 by 31.90'

Draft for  
ANR lots based on keeping existing dwellings ("selling lots as is") less discussion

## ANR lots based on keeping existing dwellings ("selling lots as is") less modifications

**Objective:** Determine if selling the lots as drawn (as is, with existing houses) what new house could be built under Nahant's current zoning laws on each lot.

- Meaning generally evaluating what size and footprint of house could be built on the lots drawn in "Topographic plan of land in Nahant Ma.", #11376 Hancock Associates 12/21/2005.
- First by straightening out lot lines to avoid neighbor conflicts, then
- Second reducing the overall site area with an easement for the Heritage trail (15' wide from the lowlands to Goddard drive in a straight forward manner) and
- Third to modify the easterly boundary of existing lot #10 to conform to the easterly boundary of existing lot #12, reducing the width of lot #10 by 31.90'
- Identifying any issues and suggesting alternatives for each

**ANR single family lots and townhouses only on Goddard Road** **Draft for discussion**

- Objective:** Determine if a lot division layout can be established for single family homes along Castle road with two (2) townhouse units placed on Goddard Rd.
- Meaning generally identifying 10,000 sf. minimum lots along castle/Gardner roads with two (2) townhouses placed along Goddard road (one being a three (3) unit building and one being a four (4) unit building. Identify lot and house/building placements to fit with the overall sites impact on density and openness.
  - Height restrictions on townhouse units <30'
  - Identifying parking/garage for 2 vehicles with independent road access for each house/townhome.
  - First reducing the overall site area with an easement for the Heritage trail (15' wide from the lowlands to Goddard drive in a straight forward manner) and
  - Second to modify the easterly boundary of existing lot #10 to conform to the easterly boundary of existing lot #12, reducing the width of lot #10 by 31.90'

Draft for  
discussion

**ANR lots (10,000sf minimum) and open space**

**Objective:** Determine if 12 conforming 10,000 sq ft lots can be placed on the Coast Guard site being aesthetically pleasing and in keeping with the abutting neighborhood?

- Meaning generally lots that conform to all zoning requirements (setbacks, frontage, etc.) with “proposed” example house outlines for either a cape/ranch/ style layout having a <28% FAR (floor area ratio per lot, with height limitations of <30’ and or 2 story height maximum.
- Identifying parking/garage for 2 vehicles with independent road access for each house
- First reducing the overall site area with an easement for the Heritage trail (15’ wide from the lowlands to Goddard drive in a straight forward manner) and
- Second to modify the easterly boundary of existing lot #10 to conform to the easterly boundary of existing lot #12, reducing the width of lot #10 by 31.90’

Golf course annual revenue= \_\_\_\_\_ # plays? \_\_\_\_\_

Draft for

Approximately ~9 conforming larger lots on the entire parcel w/a new road.  
discussion

- Objective:** Determine if ~ 9 or more conforming 10,000 sq ft lots can be placed on the Coast Guard site being aesthetically pleasing and in keeping with the abutting neighborhood and housing needs of the town.
- Meaning generally lots that conform to all zoning requirements (setbacks, frontage, etc.) with proposed example house outlines for either a cape/ranch style layout having a <=25% FAR (floor area ratio per lot, with height limitations of <30' and or 1 3/4 story height maximum.
  - Proposed houses sized & placed to equalize lot values and variety
  - Identifying parking/garage for 2 vehicles with independent road access for each house
  - First reducing the overall site area with an easement for the Heritage trail (15' width from the lowlands to Goddard drive in a straight forward manner) and
  - Second to modify the easterly boundary of existing lot #10 to conform to the easterly boundary of existing lot #12, reducing the width of lot #10 by 31.90'

Memo to file- CGDDAC

Re: Hancock Associates meeting 9/20/2018 (option requirements discussion)

### Background

Hancock Associates was retained by the current CGDDAC primarily because they had current drawings of the site and had provided earlier plans to the town in 2006. Other potential surveyors contacted stated an initial fee for preparing plans of the existing site would be required adding to the cost of developing and refining our options. Hiring Hancock might not have been the best decision we've made. Hancock had obviously started work on our options without having a clear understanding of the differences and objectives of each option. We had prepared a presentation outlining each option with specific differences and invited to sit down with them before starting work but this offer was declined.

Hancock choice cost us both time and money but they appeared wholly unapologetic about their approach. I recommend the CGDDAC rethink our integration approach with Hancock or we may end up with no useful output for any option. Hancock submitted their initial drawings 08/03/2018 and our CGDDAC review showed only concept "A" & "C" were addressed with some overlap with option "B" verbally linked in their minds during our discussion. Hancock was providing only minimal effort to revise drawings and omitting providing on zoning regulation and any fresh thinking. This became readily apparent during our discussion regarding sidewalks, as no specifics had been transmitted in writing ("you're really doing a subdivision which has specific zoning issues and requirements"). As an example, Goddard road needs to be 40' as specified, apparently they noticed the sidewalks on Castle road were not on town property but said nothing until we brought it up in discussion.

### Discussion

Our discussion started unstructured with some comments about drawings submitted and which option was represented by the two submissions. (this followed the September 13<sup>th</sup> memo from Hancock attached) We reviewed our PowerPoint deck identifying which option fit the proposal description to sort out what had really been drawn. A few specific comments were...

- Can't make Goddard rd. narrower because we're doing a subdivision
- Sidewalks typically to take 8' and have some grass in between
- Goddard rd. subdivision may need a circle at the end per standards
- Elevation issues- just push all the dirt to the back and re-grade (enough elevation)
- Peter stated not doing concept "E" to save some money

RE: Fort Ruckman

**Vaclav V. Talacko** [vtalacko@hancockassociates.com](mailto:vtalacko@hancockassociates.com)

Sep 13 at 3:11 PM

To Thomas Hambleton

Tom,

item "a" answer is that 12 compliant single family lots can be developed as shown on the plan  
Item "b" a 60 by 38 foot house can be built on the each lot as shown by the house envelopes. It  
is than up to the town to select a FAR it desires.

Item "c" The second plan shows single family house envelopes complying with zoning and 8  
town houses on Goddard also complying with zoning.

Item "d" there is about 10104 sf. of excess area on lots 1-10. After tth parcel to be given to the  
golf course subtracted. This does not leave much leeway for open space.

Item "e" I need more information. Are you thinking of smaller houses? Limiting the FAR?  
Let me know what you determine at the meeting.

**Vaclav V. Talacko**

**Senior Project Manager**

HANCOCK ASSOCIATES

***Celebrating 40 Years of Excellence in Surveying, Engineering & Wetland Science***

Civil Engineers – Land Surveyors – Wetland Scientists

185 Centre Street, Danvers, MA 01923

Phone: (978) 777-3050, Fax: (978) 774-7816

[www.hancockassociates.com](http://www.hancockassociates.com)

**From:** Thomas Hambleton [<mailto:thambleton2002@yahoo.com>]

**Sent:** Thursday, September 13, 2018 11:09 AM

**To:** Vaclav V. Talacko <[vtalacko@hancockassociates.com](mailto:vtalacko@hancockassociates.com)>

**Subject:** R: Fort Ruckman

Vaclav,

If you could please clarify for me that the 2 drawings represent our options (b) or (a) I'm assuming option  
(b) after reviewing it and option (c) with multi family....sometime before my meeting tonight. Also if you  
could supply the name of the architect who might be able to help us with renderings of or several options  
down the road?

Best,

Tom Hambleton

**From:** Vaclav V. Talacko <[vtalacko@hancockassociates.com](mailto:vtalacko@hancockassociates.com)>

**To:** "Thomas Hambleton ([thambleton2002@yahoo.com](mailto:thambleton2002@yahoo.com))" <[thambleton2002@yahoo.com](mailto:thambleton2002@yahoo.com)>

**Sent:** Thursday, August 23, 2018 2:03 PM

**Subject:** Fort Ruckman

Tom,

We are delving into the planning . At this point we are satisfied that 30 by 60 colonials  
with a 2 car garage could be placed on all the lots with only minor changes.

There is not an opportunity to add additional lots.



Peter Barba (CONT) &lt;peter.barba@capitalone.com&gt;

**[External Sender] Re: Nahant Coast Guard Housing**

1 message

Linda Jenkins <ljenkins339@gmail.com>  
To: "Peter Barba (CONT)" <peter.barba@capitalone.com>

Wed, Oct 10, 2018 at 2:37 PM

Yes, I'll drop it off today, just leaving for London, India and Singapore in a few hours...

The comps are very close to the information I already provided...

I still think they would be best sold 'as is' with room to expand within a 10,000 sq. ft lot with enough property to

add a garage and more interior space. I think keeping the price in the \$4449-465's (per my email) with the possibility of expansion within limits. The sale of these homes

would benefit the town and neighborhood, as adding McMansion's in this area would probably not thrill the neighbors.

If the homes were sold as lots, I don't believe they would sell for the amount each house may potentially sell for. Selling them as lots may encourage investors to buy the lots and build larger homes or modulars. I don't think the lots would be as appealing to Buyers due to the esthetics (lacking trees, views etc), and after purchasing the lot, the Buyer then has the expense of adding a new home which could cost in the \$400k range. I don't think this location would be idea for \$700K homes.

If you sell them as homes on 10,sq.ft of land I would have the homeowners remove the oil tanks (they're probably going to be an environmental issue very soon) Mass Save may help defray the cost of a new heating system for each of the homes, they would do an energy survey and program for each of the properties and make recommendations to help conserve energy and provide incentives to upgrade the homes and the heating systems.

If the properties, once surveyed, provide the potential for another build able lot or two I would take another look at the location of the build able lots, as long as they don't need to be accessed via a easement, they could potentially be sold in the \$300k's.(per the 2 comps I've already provided).

This is a bit "out of the box" but another potential for the vacant land instead of just donating it back to the Town or school, would be to plant (I know!) Christmas trees. You can plant 1500 per acre, they grow 1 foot per year, are great for the environment, are aesthetically pleasing, and might provide another source of long lasting income for the town

the Boy/Girl Scouts/ Johnson School students could make this a 'project' and donate part of the monies to them as well as the town, You can tell I was on the original Nahant Town Garden Committee!

As they say, "just a thought"!

Best Wishes,  
Linda Jenkins

ljenkins339@gmail.com  
617-257-1661

On Oct 8, 2018, at 11:38 AM, Peter Barba (CONT) <peter.barba@capitalone.com> wrote:

Hi Linda,

Hope all is well with you and Carl -

Wondering if you had a chance to do the comps for the Coast Guard houses and vacant buildable lots?

Thanks  
Peter F. Barba



# HANCOCK ASSOCIATES

Invoice number  
Date  
Page Number

66104  
10/31/2018  
1

185 Centre Street  
Danvers, MA 01923  
(978) 777-3050

Contract: 11376      Town of Nahant  
Castle Road, Gardner Road & Goddard Road, Nahant, MA

Town of Nahant  
Mr. Thomas Hambleton  
c/o Gerry Perry, Interim Town Administrator  
Town Hall  
334 Nahant Road  
Nahant, MA 01908

Professional Services Performed Through October 25, 2018 per Contract dated 6/1/18.

**SCOPE OF SERVICES**

Phase B-01: Land Planning and Development Concepts  
Completion of Phase

\$3,800.00

Phase B-02: Meetings and site walk with Town  
Partial Completion of Phase

Preparation & Meeting with Tom Hambleton and Peter Barba on 9/20/2018

Staff Engineer	1.50 hrs. @ \$150/hr.	\$225.00
Staff Engineer	1.50 hrs. @ \$80/hr.	<u>\$120.00</u>

SERVICES TOTAL      \$4,145.00

**REIMBURSABLE EXPENSES**

POSTAGE

Amount

\$3.57

REIMBURSABLE SUBTOTAL      \$3.57

**Invoice Total      \$4,148.57**

Approved by  \_\_\_\_\_

**BALANCES OVER 30 DAYS WILL BE CHARGED 1% INTEREST PER MONTH**

Please make your check payable to Hancock Survey Associates, Inc. - OR - Make your payment by Credit Card - See reverse side of Invoice.

**Offices at:**

**Danvers, Newburyport, Marlborough, Chelmsford & Princeton, MA and Salem, NH**