

**Town of Nahant, MA  
Board of Selectmen**

**Meeting Minutes  
January 25, 2017 6:30pm**

**Frank Barile, Vice Chairman  
Chesley R. Taylor Jr., Secretary  
Jeff Chelgren, Town Administrator**

**Joint Meeting of the Board of Selectmen and the Fire Station Arch. Assessment Committee.**

Enzo Barile, Vice Chairman, opened the Selectmen meeting at 6:30 pm. and Dave Walsh, Chairman, opened the FSAA Committee meeting. Dave then turned the discussion over to Jeff Chelgren for a summary of the project and the action needed tonight. Mr. Chelgren gave a quick update and overview of the project. He explained that phase I, Architectural Assessment done by Dore and Whittier, was complete and that the Fire Chief and the Committee were now looking for authorization to begin with Phase II. The Fire Chief then provided an overview of phase II, explaining that he and a sub-committee of fire fighters and committee members would work to accomplish the following: 1) modify the professionally prepared architectural assessment to better reflect the needs of the Nahant Fire Department; 2) research comparable examples of projects and costs in other communities; and 3) consider short- and long-term actions that may need be considered.

After further discussion between the Board of Selectmen and the Committee, it was decided that phase II should proceed but that the committee should seek to provide recommendations regarding the following:

1. Define the operational needs related to optimum fleet, staffing, and equipment accommodations;
2. Review and recommend varied approaches to the project, including but not limited to renovation and possible expansion of the existing building, tear down and rebuild of facility on current site, and options that consider some degree of integration with the DPW facility;
3. Code compliance issues should be reviewed and made part of the final recommendation;
4. Short- and long-term changes. The current Fire operation has pressing needs that have a short timeline and those needs must be counter balanced by the realistic understanding that a project of this scale will take time to plan, process, and seek funding. Therefore, the committee's recommendation should consider ways in which these short term needs can be reconciled with an appropriate timeline for the larger project;

5. Grant funding is desirable and all opportunities for local, state, and federal funding should be researched and included in the recommendations; and
6. The relocation of the fire station to another site, including the school land option, were discouraged.

With those understandings, Enzo motioned to authorize the FSAA Committee to proceed with phase II of the project, seconded by T, and approved by unanimous vote (2 present).

The FSAA Committee closed their meeting at 7:15 p.m. The Board of Selectmen identified that they would be recessing briefly and then reconvening into a budget meeting.

Meeting Minutes prepared by Jeff Chelgren, Town Administrator.

Minutes approved by the Board of Selectmen on the 2nd day of February, 2017.

  
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Board of Selectmen.

Minutes approved by the Fire Station Arch. Assessment Committee on the 2 day of Feb, 2017.

  
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Fire Station Architectural Assessment Committee