

MINUTES

Nahant Community Preservation Committee
Meeting
23 November 2019,
Nahant Town Hall

In attendance:

Lynne Spencer - LS
Paul Spirn - PWS
Ellen Steeves - ES
Ellen Goldberg - EG
Mirjana Maksimovic - MM
Mickey Long – ML

Guests:

Paul Smith, Nahant Housing Authority, Chair (PS)
Kelly Collins, Nahant Housing Authority, Administrator (KC)

Meeting called to order, 11:05AM

1. Minutes of prior meetings – deferred

2. Calendar

Regular meetings(open to the public) – All Committee members agreed to hold regular meetings on Mondays, 7PM.

Public meetings – In order to maximize the attendance of interested Townspeople and representatives of other potential applicants for CPC grants, public meetings to introduce the grant process and answer questions, followed by a business meeting, as necessary, will be held on two successive Mondays, 7PM:

9 December 2019

16 December 2019

Regular open meeting, Monday, 7PM:

3 February 2020

3. Grant applications

Emendments – EG and LS will compose text and edit the online application regarding:

The availability of administrative funds from the CPC (up to \$1,000) for applicants to obtain professional help in designing the scope and realistic cost of the project.

The requirement to submit reasonably complete grant applications or risk outright rejection by the CPC.

Date references on the application, especially with regard to current calendar (2020) and fiscal years (2010) will be clarified and updated.

Deadline for receipt of electronic or hard copy submission:

31 January 2020.

4. Committee vacancies

One each from Town Open Space and Recreation Committees

One at-large appointee.

Possible candidates: Nancy Catelmo, Sara Christie

LS will discuss process for filling seats with Town Administrator (TA) Barletta

5. General discussion of prospective projects

From TA -

Town Hall - LS will discuss with TA the advisability—with regard to both expense, design and administration—of combining objectives for handicap access with preservation-based projects, perhaps with joint project manager oversight.

Housing Authority (HA) – KC said that a comprehensive plan for renovation and augmentation of Housing Authority physical assets is in preparation. She described pressing need for:

Spindrift: Window replacements; an enclosed (mosquito-free) exterior sitting space large enough for residents to meet with guests in warm weather

Greystone Building: new siding

CPC discussed the need to work closely with the HA to insure that their proposals fall with the scope of CPA funding guidelines.

From TA (continued) – It is hoped or expected there will also be proposals for:

Little Nahant playground; equipment

Bailey's Hill – trail development

General greenspace management - management of invasive species rather than heavy reliance on mowing

6. Status of ongoing projects:

Library – terrace has been temporarily stabilized; R Smith is designing long term structural remediation

Flash Road basketball and tennis courts – final plans have not been submitted; hopefully their will be consideration of reconfiguring or moving these facilities to avoid the wetland sites which have contributed to their rapid degradation and difficult upkeep

Lowlands softball field – project, including infield renovation, new backstop and scoreboard, completed

Johnson School basketball court renovation – completed

Tudor Beach stairs – no information

Open Space planning – funds appropriated contingently at 2019 Town Meeting will be available for use by recently reconstituted Committee

Meeting adjourned, 12:05PM

Submitted and approved, 9 December 2019

Paul Spirn, Recording Secretary