

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs. prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

MEETING NOTICE NAHANT BOARD OF ASSESSORS

MEETING TO BE HELD ON: **THURSDAY – MARCH 5, 2020**: OPENING AT: **5:30PM**

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: **334 NAHANT RD**

SIGNATURE OR AUTHORIZED PERSON & DATE: **SHEILA K HAMBLETON, ASST ASSESSOR, 3/3/2020**

AGENDA ITEMS

A. **Roll Call by Chairman:** PB _____ MCK _____ DPH _____ SKH _____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)

Administrative Responsibilities/ Assistant Assessor's reports: Meeting Notice; Approve prior Meeting Minutes; Monthly absentee report; Emails & Correspondence; MASS DOR; MAAO, IAAO, ECAA etc. announcements; Boat Excise program update;

Financial Items: Vouchers; Monthly Abatement reports, Commitments, Approve FY2020 RE Exemptions; HR results; Contracts; Review FY2020 RE/PP Abatement applications; Plan inspections; FY2021 Budget request and articles for ATM in May.

C. **Any Unfinished Business:**

D. **New Business:**

*Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at this B.O.A. meeting
The decision to include any new business after posting rests with Asst. Assr. and/or B.O.A.*

E. **Next BOA Meeting:** possibly April 2nd.

F. **Adjournment:** on completion of business.