



## MEETING NOTICE NAHANT BOARD OF ASSESSORS

MEETING TO BE HELD ON: FRIDAY, JUNE 5, 2020: OPENING AT: 1:15PM

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: 334 NAHANT RD

SIGNATURE OR AUTHORIZED PERSON & DATE: SHEILA K HAMBLETON, ASST ASSESSOR 6/3/2020

### AGENDA ITEMS

A. Roll Call by Chairman: PB \_\_\_\_\_ MCK \_\_\_\_\_ DPH \_\_\_\_\_ SKH \_\_\_\_\_

Guest(s) attendance: \_\_\_\_\_

B. Regular Business: Including Department Of Revenue (DOR)

Administrative Responsibilities/ Assistant Assessor's reports: Meeting Notice; Approve prior Meeting Minutes; COVID 19 RE-OPENING STATUS, social distance plans, disinfecting plans, work schedule plans and misc; Emails & Correspondence; Monthly Absentee report; Vacation- request for roll over; HR follow-up; DOR, MAAO, IAAO, ECAA etc. announcements; Zoom meeting EDUCATION credits for MAAO designation #623; abutters lists;; ATM postponement; Mapping updates, Owners Unknown parcels; Upcoming ZOOM meetings

Financial Items: Vouchers; FY2020 Budget status; FY2021 Expenditure budget- employee contract;- office help; Picture Renewal status; Monthly Abatement reports; Commitments; RE/PP Mapping contracts, license renewals

C. Any Unfinished Business:

*Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at this B.O.A. meeting  
The decision to include any new business after posting rests with Asst. Assr. and/or B.O.A.*

D. New Business:

E. Next BOA Meeting: Possibly June 26, 2020

F. Adjournment: on completion of business.

Join Zoom via internet

Go to Zoom.com

11 digit meeting id # and then # again

Click on "Join a Meeting"

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\*A hyperlink is not necessary to join the meeting

Meeting ID: 875 6183 2254

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Join Zoom via phone

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