

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

**MEETING NOTICE
NAHANT BOARD OF ASSESSORS**

MEETING TO BE HELD ON: THURSDAY- NOVEMBER 16, 2017: OPENING AT: 8:00PM

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: 334 NAHANT RD

SIGNATURE OR AUTHORIZED PERSON & DATE: SHEILA K HAMBLETON, ASST ASSESSOR, 11/13/17

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR_____ DPH_____ RMO_____ SKH_____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)

Administrative Responsibilities/ Assistant Assessor's reports: Meeting Notice; Approve prior Meeting Minutes; Emails & Correspondence; MAAO, IAAO, ECAA etc announcements; Town Audit update; Clerk position status; Community Compact IT Grant Program/CAI proposal for funding; Tax map improvements

Financial Items: Vouchers; commitments/ FY2018 Boat Excise status; certified abutters lists; FY19 Budget preparation; real estate exemption approvals; RE exemption reports for November; real estate abatement status and inspections;

C. **Any Unfinished Business:**

Open Meeting law: Reminder

- We are all due to take online lesson at our own convenience

D. **New Business:**

*Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at this B.O.A. meeting
The decision to include any new business after posting rests with Asst. Assr. and/or B.O.A.*

E. **Next BOA Meeting:** to be determined at meeting: possibly December 7, 2017

F. **Adjournment:** on completion of business.