

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

**MEETING NOTICE
NAHANT BOARD OF ASSESSORS**

MEETING TO BE HELD ON: THURSDAY, FEBRUARY 2, 2017: OPENING AT: 7:30PM

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: 334 NAHANT RD

SIGNATURE OR AUTHORIZED PERSON & DATE: SHEILA HAMBLETON, ASST ASSESSOR, 1/31/17

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR_____ DPH_____ RMO_____ SKH_____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)

Administrative Responsibilities/ Assistant Assessor's reports: Meeting Notice; Approve Meeting Minutes Dated 1/19/2017,; Emails & Correspondence; Employee Attendance monthly report; vacation plans; Clerk job description for posting; Assistant Assessor Personnel Evaluation process; Update for FY2018 Certification; Deliberate on FY17 RE Abatements; Deliberate on FY17 RE Exemptions; Deliberate on FY17 RE CPA Exemption; Deliberate on FY17 Boat Excise; Discuss FY2016 RE ATB cases; EQV results; Cherry Sheet figures; Verizon & ATB case not involving; Motor vehicle excise inquiry; FEMA- new LOMA's & update; Website committee summary; Community Garden news; Auctioned property -25 Furbush Rd; MASSGis- digital standards for parcel and assessors'data; IAAO announcements; MAAO announcements; ECAA announcements;

Financial Items: Vouchers; Monthly Abatement Reports; Commitment Reports; FY2018 Budget request; Capital budget items; Discuss FY2108 Assessors Operational budget; tax title redemptions

C. **Any Unfinished Business:** Verizon ATB case: on-going (discuss recent ATB decision prior 2010) communities

D. **New Business:**

*Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at this B.O.A. meeting
The decision to include any new business after posting rests with Asst. Assr. and/or B.O.A.*

E. **Next BOA Meeting:** to be determined at meeting: possibly 2/16/17

F. **Adjournment:** on completion of business.