

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

MEETING NOTICE NAHANT BOARD OF ASSESSORS

MEETING TO BE HELD ON: **THURSDAY, SEPTEMBER 1, 2016**: OPENING AT: **7:00PM**

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: **334 NAHANT RD**

SIGNATURE OR AUTHORIZED PERSON & DATE: _____

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR_____ DPH_____ RMO_____ SKH_____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)

Administrative Responsibilities/ Assistant Assessor's reports: Meeting Notice; Approve Meeting Minutes Dated 8/18/2016,; Emails & Correspondence; Employee Attendance; vacation plans; Asst Assessor job description; Status of Interim Year FY2017 RE/PP project; Status of Full, List, & Measure project; Stony & Tudor Beach Title search update; MIIA grants offered during FY2017; FY17 Boat Excise Status; recent computer & program issues; Northeastern University & Canoe Beach; Tax Rate setting process; FY17 CPA estimate; Town Auditor's status; Verizon ATB case: on-going.

Recess

8:00pm Tax Classification Hearing at Board of Selectmen's meeting

Financial Items: Vouchers; Monthly Abatement Reports; Commitment Reports; Community Preservation Committee response to low & moderate income levels for FY17 abatements/exemptions; CPA Grant for AC and basement window guards,

C. **Any Unfinished Business:**

D. **New Business:**

*Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at this B.O.A. meeting
The decision to include any new business after posting rests with Asst. Assr. and/or B.O.A.*

E. **Next BOA Meeting:** to be determined at meeting: possibly 9/22/16

F. **Adjournment:** on completion of business.