

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

MEETING NOTICE NAHANT BOARD OF ASSESSORS

MEETING TO BE HELD ON: **THURSDAY, JANUARY 28 2016**: OPENING AT: **7:30PM**

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: **334 NAHANT RD**

SIGNATURE OR AUTHORIZED PERSON & DATE: **SHEILA HAMBLETON, ASST ASSR; 1/5/2016**

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR_____ DPH_____ MCK_____ SKH_____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)-IGR'S & Bulletins

- **Administrative Responsibilities/ Assistant Assessor's reports:** Meeting Notice; Approve Meeting Minutes Dated January 7, 2016; Interdepartmental & General Correspondence; Emails; Job description; vacation updates; FY2016 Real estate abatement hearings, inspections and deliberations; Status of FY15 ATB filing; Vote to approve RE exemptions; Top Ten Taxpayers/ FY15 Exemption tally for borrowing,; Draft tax revenue projection for former Military Housing at Bass Point; Town 2015 Calendar Report due to Selectmen's office on 1/29/16; status of new building permit program & integration with assessing program, vacation updates;

Prepare for inspections along Wilson Rd –Friday morning starting at 8:00am on January 29th.

- **Financial Items:** BOA vote to approve Vouchers; 2nd QTR FY16 report; Update on FY 2017 Budget; Monthly abatement reports; appraisal contract review; vote to abate request for Schedule of Uncollectible Boat & Motor Vehicle Excise from 1981 – 2000; commitments; update on application for grant from MassGis

C. **Old & Unfinished Business:** update on-going ESRI & AssessPro mapping problems,

D. **New Business:**

Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at the B.O.A. meeting. The decision to include any new business after posting rests with Asst. Assr. and/or any member of the B.O.A.

E. **Next BOA Meeting:** expected date is Thursday, February 25, 2016 at 7:30pm

F. **Adjournment:** on completion of business.