

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

**MEETING NOTICE
NAHANT BOARD OF ASSESSORS**

MEETING TO BE HELD ON: THURSDAY, DECEMBER 17, 2015: OPENING AT: 7:30PM

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: 334 NAHANT RD

SIGNATURE OR AUTHORIZED PERSON & DATE: SHEILA HAMBLETON, ASST ASSR; 12/14/2015

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR _____ DPH _____ MCK _____ SKH _____

Guest(s) attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)-IGR'S & Bulletins

- **Administrative Responsibilities/ Assistant Assessor's reports:** Meeting Notice; Approve Meeting Minutes Dated November 19th; Interdepartmental & General Correspondence; Emails; Job description. Asst Assr's Clerk payroll and salary dilemma; Prepare for FY2016 Real estate abatement hearings and inspections; Status of FY15 ATB filing; Vote to approve RE exemptions, Draft tax revenue projection for former Military Housing at Bass Point.
Real Estate Abatement Hearings begin @ 8:00pm

- **Financial Items:** BOA vote to approve Vouchers; FY 2017 Budget draft.

C. **Old & Unfinished Business:** on-going ESRI & AssessPro mapping problems,

D. **New Business:**

Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at the B.O.A. meeting. The decision to include any new business after posting rests with Asst. Assr. and/or any member of the B.O.A.

E. **Next BOA Meeting:** Thursday, January 14, 2015 at 7:30pm

F. **Adjournment:** on completion of business.