Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)

MEETING NOTICE
NAHANT BOARD OF ASSESSORS

MEETING TO BE HELD ON: THURSDAY, JANUARY 26, 2012: OPENING AT: 7:30 PM
LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: 334 NAHANT RD
SIGNATURE OR AUTHORIZED PERSON & DATE: \\

AGENDA ITEMS

I. Chairman To Take Roll Call: MSR _____ DPH _____ PCB _____ SKH _____
   Guest: 

II. Administrative Responsibilities: Meeting Notice, Approve minutes 01/12/2012, Employee attendance,
   December Monthly Absentee Report, Emails, Correspondence, MAAO 2011-Workshop on March 15, 2012,
   Notice of Final Disposition, Community Preservation Committee Meeting February 2, 2012, MAAO Winter
   Meeting February 16, 2012, Draft Article for ATM- 2012 for Senior Exemption, Set Schedule for RE
   Abatement Inspections.

III. Financial Items: Education, Job Descriptions, Vouchers, Continued: ATB-Cases, Approve 5th Batch of
   Exemptions, Vote to Abate FY2012 R/E Abatement Applications, Essex County Tax Rates Comparison,
   Overlay Summary with possible vote to release.

IV. Department Of Revenue (DOR): Correspondence, IGR's, Bulletins, City & Town article-legislative
   updates/mandates and/or interim details, Municipal Calendar February & March 2012, etc... (Summary
   conducted by Asst. Assr.)

V. Assistant Assessor's Report:
   o New certification requirements for communities with various types of docks, pilings ect..
   o Interesting Articles" Documents show how Fed missed housing bust".
   o Status of 1st commitment for FY2012 Boat Excise.
   o Continued topic concerning Real Estate Tax Bill language & Second Half Notice.
   o Continued topic to discuss options for Assessors Abatement & Commitment software
     programs- such as: COLLECTPRO, SOFT RITE, MUNIS and CITY HALL SYSTEM Vs.
     WTI/DNC. Recent notification that Kelly & Ryan (our current Vendor) can provide services
     free of charge!!!
   o Any unforeseen/ unexpected business that comes after the posting of this meeting MAY
     be included on the BOA Agenda.

VI. Calendar: Next BOA Meeting: February 9, 2012 @ 730pm

VII. Adjournment: on completion of business.