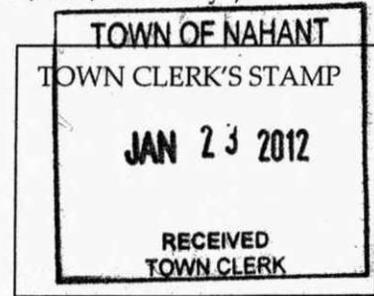


Pursuant to MGL 30A,§ 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting(excluding Sat, Sun, & holidays)



MEETING NOTICE
NAHANT BOARD OF ASSESSORS

MEETING TO BE HELD ON: THURSDAY, JANUARY 26, 2012: OPENING AT: 7:30 PM

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: 334 NAHANT RD

SIGNATURE OR AUTHORIZED PERSON & DATE: Walter K. Hamilton 1/23/2012

AGENDA ITEMS

- I. **Chairman To Take Roll Call:** MSR _____ DPH _____ PCB _____ SKH _____
Guest: _____
- II. **Administrative Responsibilities:** Meeting Notice, Approve minutes 01/12/2012, Employee attendance, December Monthly Absentee Report, Emails, Correspondence, MAAO 2011-Workshop on March 15, 2012, Notice of Final Disposition, Community Preservation Committee Meeting February 2,2012, MAAO Winter Meeting February 16,2012, Draft Article for ATM- 2012 for Senior Exemption, Set Schedule for RE Abatement Inspections.
- III. **Financial Items:** Education, Job Descriptions, Vouchers, Continued: ATB-Cases, Approve 5th Batch of Exemptions, Vote to Abate FY2012 R/E Abatement Applications, Essex County Tax Rates Comparison, Overlay Summary with possible vote to release.
- IV. **Department Of Revenue (DOR):** Correspondence, IGR's, Bulletins, City & Town article-legislative updates/mandates and/or interim details, Municipal Calendar February & March 2012, etc... (Summary conducted by Asst. Assr.)
- V. **Assistant Assessor's Report:**
 - o Asst. Assr. Trip report on 1/18/2011.
 - o New certification requirements for communities with various types of docks, pilings ect..
 - o Interesting Articles" Documents show how Fed missed housing bust".
 - o Status of Outstanding Boat Excise from 1996 to 2011.
 - o Status of 1st commitment for FY2012 Boat Excise.
 - o Continued topic concerning Real Estate Tax Bill language & Second Half Notice.
 - o Continued topic to discuss options for Assessors Abatement & Commitment software programs- such as: COLLECTPRO, SOFT RITE, MUNIS and CITY HALL SYSTEM Vs. WTI/DNC. Recent notification that Kelly & Ryan (our current Vendor) can provide services free of charge!!!
 - o **Any unforeseen/ unexpected business that comes after the posting of this meeting MAY be included on the BOA Agenda.**
- VI. **Calendar:** Next BOA Meeting: February 9, 2012 @ 730pm
- VII. **Adjournment:** on completion of business.