

Town of Nahant
Coast Guard Housing Project Committee
Draft Meeting Minutes

APPROVED

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Meeting date and time: Tuesday, July 25, 2017 7pm

Location : Nahant Town Hall lower level

Members present: Thomas Hambleton, Robert Caggiano, Pam Manadee,
Kathleen Marden, Mark Cullinan, Peter Barba,
Ann Marie Passanisi

The meeting began at 7:18pm. Selectman Enzo Barile provided the committee members with a copy of the article which approved the creation of the committee. The indication from the article is that the committee has a clean slate, open space to multiple units.

Each committee member present introduced themselves and included a little background information. Those who have previously served on Coast Guard Housing Committees gave a synopsis of the experience they encountered on the committee.

There was general discussion on the property. That included information that the town is reaping a net profit of about 60 to 70 thousand dollars a year on the rental of the properties. Except for paying the interest on the loan the monies are being used to cover day to day expenses of the town. The interest is lower on the Coast Guard property loan than it is on other loans the town is paying on. Since the town is making a profit on the properties the discussion encouraged thorough review of options and no rush to make a particular deadline. Selectman Enzo Barile emailed Pam Manadee and Mark Cullinan a copy of the net profit/loss from the housing which they will share with the rest of the committee. There was agreement among the committee members that it is important that whatever is decided regarding the property it should fit into the surrounding community in a positive way. It will be important to engage the town in the process.

There was consensus that as the committee moves forward it may be necessary to request assistance from professionals. There will be costs associated with that.

There was discussion on who should be chairperson. Mark Cullinane nominated Peter Barba for the position. The motion was seconded and voted unanimously in the affirmative. Peter Barba nominated Bob Caggiano as second chair in the event he cannot be present at a meeting himself. The motion was seconded and voted unanimously in the affirmative.

After a little discussion it was agreed that minute taking will be done round robin style so that each member has the opportunity to serve in that capacity and no-one is burdened with the task. All documents related to meetings will be kept by the chairperson.

Generally Tuesdays at 7pm seem to be a good day and time for the committee members to meet. The next meeting is scheduled for August 29, 2017 at 7pm downstairs in the Town Hall.

Prior to our next meeting we have each been asked to prepare a couple of sentences on the scope of the committee. The committee will develop a work plan, mission statement and list of goals. In preparation for the next meeting we also have a number of documents which were provided to us at the meeting to read. A list of them follows:

- Article from town meeting authorizing the creation of the committee
- Final Report for reuse of military housing dated June 2005
- Traffic Assessment Study prepared by Vanessa Hangen Brustin, Inc July 16, 2007
- Site Analysis - scale comparison
- Related articles from town meeting
- Design Guidelines for redevelopment of Military Housing at Bass Point

Meeting adjourned at 8:50 pm