

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

**MEETING NOTICE
NAHANT BOARD OF ASSESSORS**

MEETING TO BE HELD ON: TUESDAY, MARCH 7, 2017: OPENING AT: 8:15PM

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: 334 NAHANT RD

SIGNATURE OR AUTHORIZED PERSON & DATE: SHEILA K HAMBLETON, ASST ASSESSOR, 3/3/17

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR_____ DPH_____ RMO_____ SKH_____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)

Administrative Responsibilities/ Assistant Assessor's reports: Meeting Notice; Approve Meeting Minutes Dated 2/16/2016,; Emails & Correspondence; Employee Attendance; vacation plans; Asst Assessor Clerk job posting; Certification FY18 kick-off; Status of Full, List, & Measure project; Stony & Tudor Beach Title search update; FY2018 Budget status; Zobrio: assessors reporting update; Abutters lists; Tax title redemptions; FY18 exemption applications; FY17 RE abatements; FY17 abatement summary; FY2016/2017 ATB cases; recent computer & program issues; Destruction project update; IAAO announcement, MAAO announcement; Treasurer/Collector position update;

Financial Items: Vouchers; FY2018 Cherry Sheet Receipts/Charges; Monthly abatement reports

C. **Any Unfinished Business:** Verizon ATB case: on-going;

D. **New Business:**

*Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at this B.O.A. meeting
The decision to include any new business after posting rests with Asst. Assr. and/or B.O.A.*

E. **Next BOA Meeting:** to be determined at meeting: possibly March 23, 2017

F. **Adjournment:** on completion of business.